

ADAMS COUNTY BOARD OF SUPERVISORS MEETING
ADAMS COUNTY BOARD ROOM, December 16, 2008, 6:00 p.m.

1. Call to Order by the Chair
2. Was the meeting properly noticed
3. Moment of Silence
4. Pledge of Allegiance
5. Roll Call
6. Approve the Agenda
7. Approval of November 18, 2008 minutes
8. Public Participation (if requested by the County Board Chair)
9. Announcement of Meetings, Report of Supervisors Claims read by the County Clerk, and appoint 6 Supervisors to approve claims; Keckeisen, Babcock, Klingforth, Johnson, Hartley and Sumpter to review during recess.
10. **Correspondence:**
11. **Appointments:** Reappoint Pat Townsend to the (SCL) South Central Library System for a 3 year term. Reappoint James Kreten and Mary Nelson to the Library Board. Nominate Sarah Manternach to the (ACRIC) Board of Directors.
12. **Unfinished Business:**
13. **Reports and Presentations:**
 - a. Administrative Coordinator/Director of Finance
 - b. Department – Planning & Zoning:
 - Planning & Development Committee has recommended the Adams County Board discontinue the Farmland Preservation Program under Exclusive Agricultural zoning. This needs to be approved/or denied by County Board
 - c. Miscellaneous - Discuss and/or act on conflicting committee meeting dates.
14. Review Committee Minutes

Admin & Fin 11/14 Brd Adjust 9/17, 11/19 County Board 11/18 Corp Counsel/Long Range 11/20 Exec 11/10 Hlth & Hum Serv 11/14, 11/18	Health Insur 11/24 Land Info 10/23 Library 10/27, 11/24 Planning & Dev 11/5, 12/3 Property 11/19 Pub Safety 11/12	Pub Works 11/14, 11/20 Res & Rec 11/4, 11/18, 12/1 SCLS 11/10 Surveyor 12/3
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15. **Resolutions:**

Res. #66: To retain Ayres Associates to complete a space and facilities needs study and to use money from the sale of the former Highway Shop to fund the project.

Res. #67: To rescind Resolution No. 76-1999 establishing a non-lapsing account for the Adams County Animal Manure Storage Management ordinance program.
17. **Ordinances:**

Ord. #22: Rezone two parcels of land in the Town of Jackson, owners Majestic Pines Retreat, LLC, property (57.21 acres) at 3007 2nd Avenue located in Pt. of the NE ¼, NW ¼, Section 1 and the NE ¼, NE ¼, Section 2, Township 15 North, Range 7 East, Lot 1 of CSM #1150, following described

property is changed from an A-1 Exclusive Agricultural District and an A-3 Secondary Agricultural District to an R-2 Rural Residential District.

18. **Denials: Den. #3:** Rezone a portion of a parcel of land in the Town of Big Flats, owner Donald Regnier, the shoreland protection ordinance is not amended to reflect that the following property be changed from a Conservancy District to a Recreational/Residential District. SE ¼, SW ¼, Section 36, Township 19 North, Range 6 East, at 774 Chicago Avenue,
19. **Petitions:**
20. Approve Claims
21. Per Diem and Mileage for this Meeting read by the County Clerk
22. Motion for County Clerk to correct errors
23. Set next meeting date.
24. **Closed Session:**
25. **Reconvene Open Session:**
26. Adjournment

Resolution no. 66 - 2008

RESOLUTION AUTHORIZING THE RETENTION OF AYRES ASSOCIATES TO
COMPLETE A SPACE AND FACILITIES NEEDS STUDY FOR ADAMS COUNTY

INTRODUCED BY: Property Committee

INTENT & SYNOPSIS: To retain Ayres Associates to complete a space and facilities needs study and to use money from the sale of the former Highway Shop to fund the project.

FISCAL NOTE: \$48,500.00

WHEREAS: The Emergency Management Department has a need for heated storage for the County's Incident Command Vehicle; and

WHEREAS: The Sheriff's Department has several space needs including but not limited to; confidentiality, efficiency, effectiveness and security; and

WHEREAS: The Clerk of Courts has significant needs for storage of records that must be maintained, some of which need to be retained for up to 75 years; and

WHEREAS: Other Departments in the Courthouse have space needs; and

WHEREAS: The HVAC systems countywide need to be assessed for efficiency; and

WHEREAS: The Health & Human Services building and grounds are in need of assessment to address problems such as; ice buildup, moisture problems, security, etc.; and

WHEREAS: Programs in the Community Center have concerns with climate control, storage space, and the physical structure needs to be consistently maintained; and

WHEREAS: The Solid Waste Department has space needs including assessment of ADA requirements; and

WHEREAS: Based on all of the above, the County needs a long range capital plan that includes building needs, along with the dams, roads and solid waste cells, in an effort to project and plan for financing of its infrastructure.

NOW THEREFORE BE IT RESOLVED: By the Adams County Board of Supervisors that Ayres Associates be retained to complete a Space and Facilities Needs Study for Adams County, based upon the numbers County needs state herein, at a cost of \$48,500.00; and

BE IT FURTHER RESOLVED: That said study be funded with proceeds from the sale of the former Highway Shop.

Dated this 16th day of December, 2008.

Fran Dehmlow


Larry Babcock

Joyce Kirslenlohr

Jerry Kotlowski

Gary Hartley

Adopted _____
Defeated _____ by the Adams County Board of Supervisors this 16th day of December,
Tabled _____ 2008.

County Board Chair

County Clerk

Resolution No. 67-2008

**RESOLUTION TO RESCIND RESOLUTION NO. 76-1999
ESTABLISHING A NON-LAPSING ACCOUNT FOR THE ADAMS COUNTY
ANIMAL MANURE STORAGE MANAGEMENT ORDINANCE PROGRAM**

INTRODUCED BY: Planning and Development Committee and
Administrative and Finance Committee

FISCAL NOTE: None.

WHEREAS, the Land Conservation and Finance Committee of Adams County reviewed and approved, pursuant to an Advisory Committee of Adams County Citizens, a non-lapsing account (#100.44.56195) creating a cost sharing program to implement the Animal Manure Storage Management Ordinance Program (Ordinance 33-1999), helping protect the water quality of Adams County; and

WHEREAS, the intent of Resolution No. 76-1999 and said non-lapsing account was to provide a total of \$49,000 from the County to the landowners on a county-wide "as needed, first come first served" basis, as there were varying limitations on the use of state and/or federal funds; and

WHEREAS, while the County intends to abide by Ordinance 33-1999 and meet all current State requirements regarding the water quality of Adams County, the continued funding of said non-lapsing account for budget year 2009 has been negatively impacted by the economic downturn and resulting budget priorities; and

WHEREAS, the County believes it is therefore necessary to review any further contributions to Account #100.44.56195 beyond December 31, 2008, and consider whether any re-establishment of said account is possible for 2009 and beyond.

NOW THEREFORE, BE IT RESOLVED by the Adams County Board of Supervisors that it is hereby approved to rescind Resolution No. 76-1999 and all its terms and conditions, effective December 31, 2008; and

BE IT FURTHER RESOLVED, that as of January 1, 2009, no County cost share monies shall be appropriated or available for the Animal Manure Storage Management Ordinance, pending review and consideration of the Joint Committees of Planning and Development and Administrative and Finance, and a determination of the County's ability to fund any non-lapsing account for a Resolution in 2009.

Recommended for enactment by the Planning and Development Committee this 9th day
of December, 2008.

Michael J. Heepisen *Sylvia Breene*
Levy James *Joseph Strickland*
Glenn Lister *[Signature]*

Recommended for enactment by the Administrative and Finance Committee this 12th day
of December, 2008.

Enacted _____
Defeated _____ by the Adams County Board of Supervisors this _____ day of
Tabled _____, 20 _____

County Board Chair

County Clerk

AMENDMENT OF ADAMS COUNTY ZONING ORDINANCE

WHEREAS: The Adams County Board of Supervisors adopted the amended Adams County Comprehensive Zoning Ordinance as Ordinance No. 46-2006 on September 19, 2006, which was effective upon publication on September 27, 2006, and which was approved by the town board of Jackson on November 9, 2006, such approval having been filed with the Adams County Clerk pursuant to section 59.69 of the Wisconsin Statutes; and

WHEREAS: On November 12, 2008, Majestic Pines Retreat, LLC, Owners, petitioned the Adams County Board of Supervisors to amend the county zoning ordinance to rezone two parcels of land (57.21 acres) in the Town of Jackson, as hereinafter described; and

WHEREAS: A public hearing, with due notice, was conducted on that petition by the Adams County Planning and Development Committee on December 3, 2008, and the Adams County Planning and Development Committee, after evaluating all data and evidence presented at the public hearing, recommends enactment of the proposed zoning change and hereby submits this proposed zoning ordinance amendment to the Adams County Board of Supervisors; now, therefore,

The County Board of Supervisors of the County of Adams does ordain as follows:

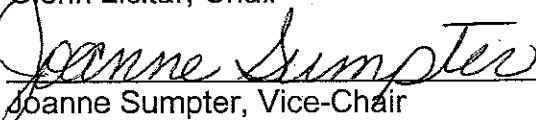
Zoning Change: The Adams County Comprehensive Zoning Ordinance No. 42-2006, and the corresponding zoning maps are hereby amended to reflect that the following described property is changed from an A-1 Exclusive Agricultural District and an A-3 Secondary Agricultural District to an R-2 Rural Residential District.

Property (57.21 acres) at 3007 2nd Avenue located in Pt. of the NE ¼, NW ¼, Section 1 and the NE ¼, NE ¼, Section 2, Township 15 North, Range 7 East, Lot 1 of CSM #1150, Town of Jackson, Adams County, Wisconsin.

Published in the Times Reporter, the official newspaper of Adams County, on the _____ day of December 2008.

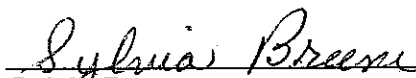
Recommended for enactment by the Adams County Planning and Development Committee on this 3rd day of December, 2008.

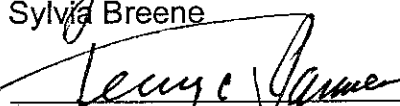

Glenn Licitar, Chair

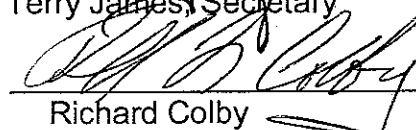

Joanne Sumpter, Vice-Chair


Michael Keckeisen


Joe Stuchlak


Sylvia Breene


Terry James, Secretary


Richard Colby

Enacted/Defeated by the Adams County Board on the _____ day of December, 2008.



PLANNING AND ZONING DEPARTMENT

P.O. BOX 187, COURTHOUSE
FRIENDSHIP, WI 53934
PHONE: 608-339-4222
www.co.adams.wi.gov

ADAMS CO PLANNING & DEVELOPMENT COMMITTEE

December 3, 2008 – Room A260 -Courthouse

Friendship, WI 53934 – 9:00 A.M.

Majestic Pines Retreat LLC. – Rezoning Request of 60.235 acres from an A1 Exclusive Agricultural District and an A3 Secondary Agricultural District to an R2 Rural Residential District of the Adams County Comprehensive Zoning Ordinance to allow a single family subdivision with a Conditional Use Permit under Section 5-6.03(C) to allow daily/weekly rental of the existing dwelling at 3007 2nd Avenue located in Pt. of the NE ¼, NW ¼, Section 1 and the NE ¼, NE ¼, Section 2, Township 15 North, Range 7 East, Lot 1 of CSM #1150, Town of Jackson, Adams County, Wisconsin.

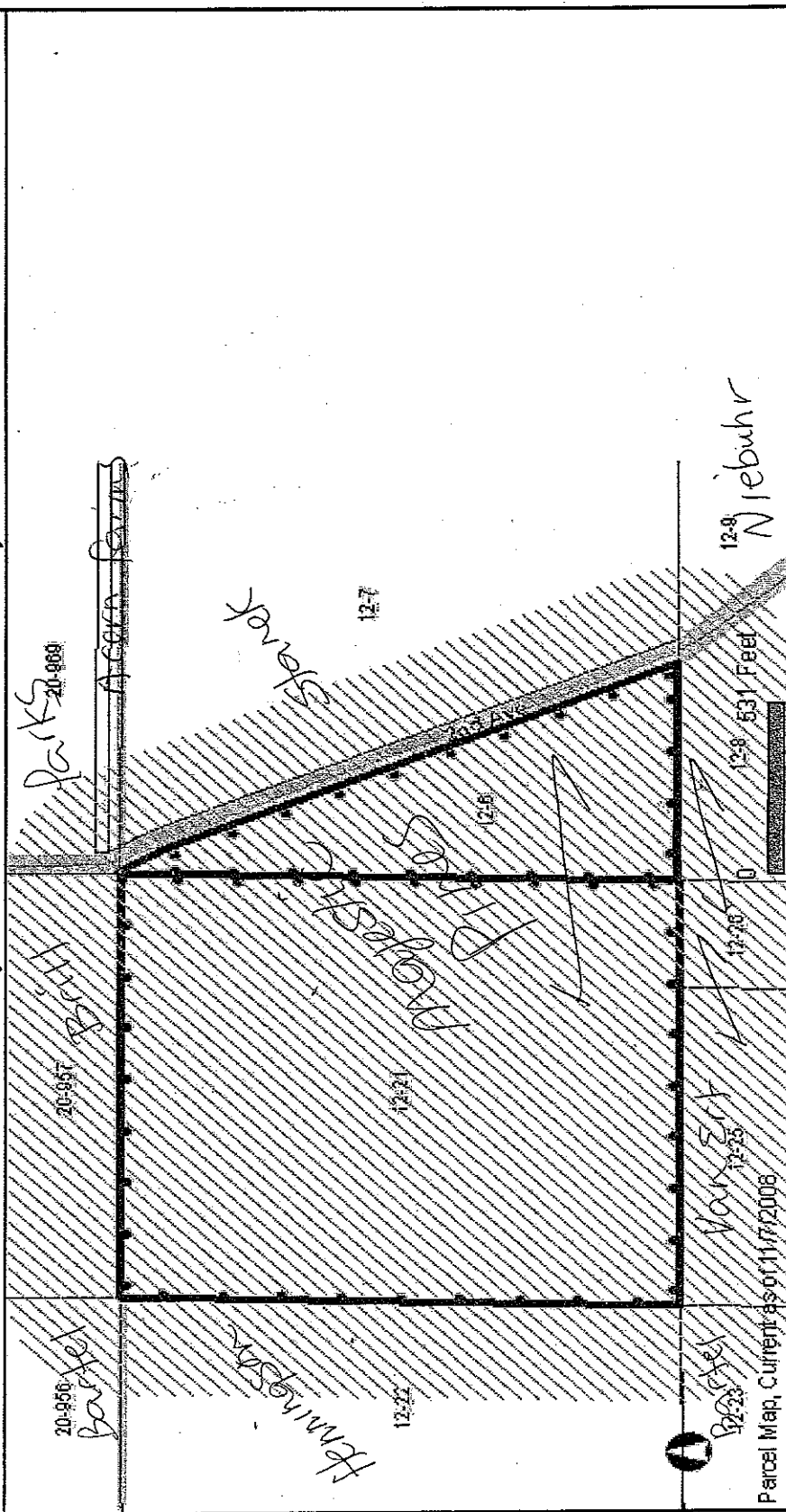
Appearing for with testimony: Attorney John Miller; James Grothman, Surveyor; John Regano and Spiro Regano.

Appearing against: Dennis Stanek, Jonathan Stanek and Jason Stanek.

Correspondence: Notification from the Town Board of Jackson that they met on October 15, 2008 and have no objection to the zoning change. Letter from Barb Morgan, Chairperson of the Town of New Chester objecting as the Town has no plans on making 2nd Avenue an asphalt road. It is now a dirt road. Call & E-mail from Ted Knoring with objections on fire safety, water table, roads and trespassing.

Disposition: Richard Colby made a motion to recommend enactment of the zoning change, on the above-described property, to the County Board for final action. Joanne Sumpter seconded the motion. Roll Call Vote: 5-Yes. 2-No (Stuchlak, Keckeisen). Motion carried.

MAJESTIC PINES NW, NW 1-15-7 & NE, NE 2-15-7 JACKSON



SHARON NEMITZ Broker / Owner
BILL WALKOWIAK Broker / Owner

112 WEST OLMSTADT ST (HWY 12)
PO BOX 775 DOWNS TOWN OXFORD

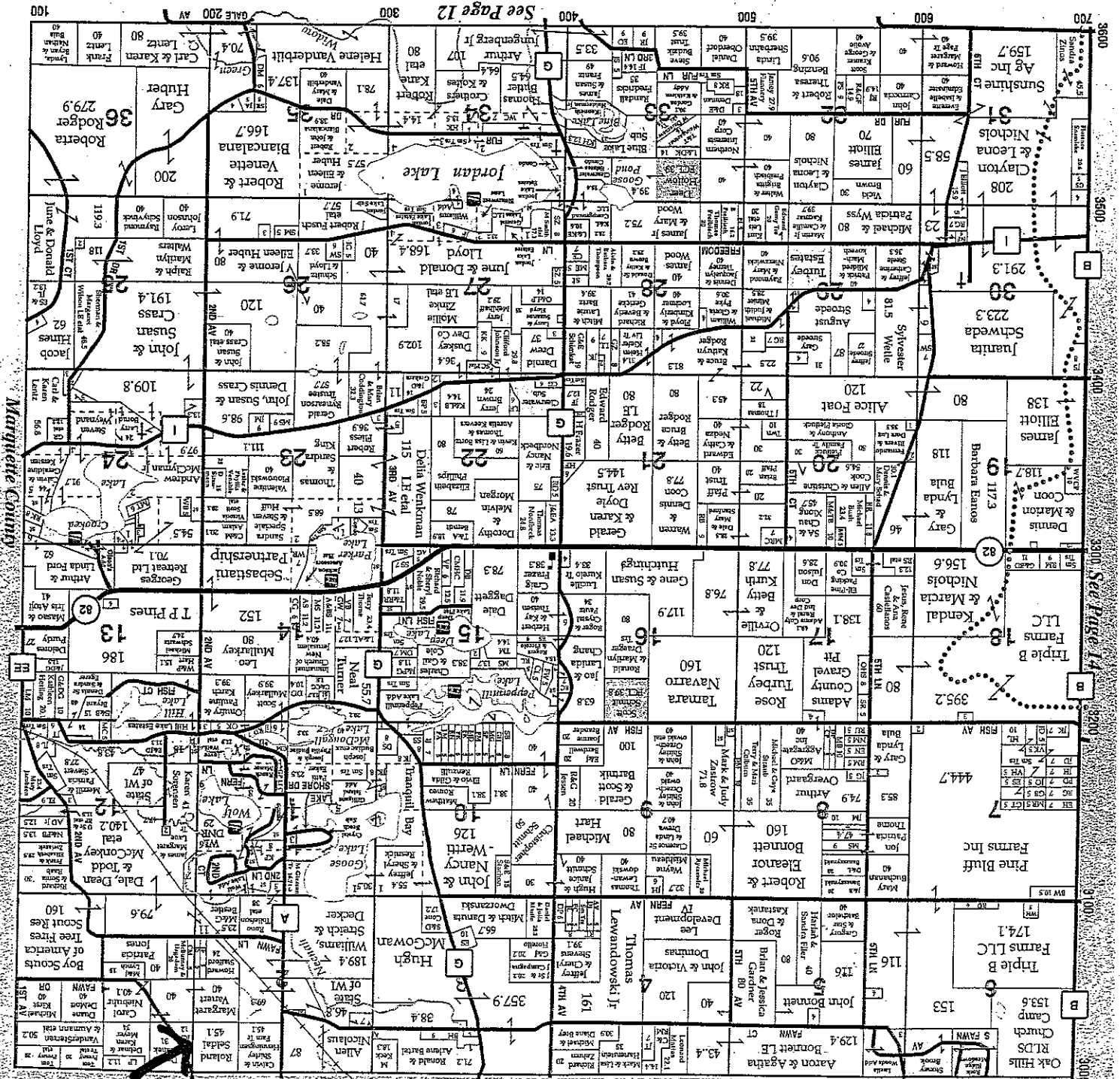
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Adams, WI



See Page 18

AMENDMENT OF ADAMS COUNTY SHORELAND PROTECTION ORDINANCE

WHEREAS: The Adams County Board of Supervisors adopted the Adams County Shoreland Protection Ordinance on December 14, 1970, with an effective date of January 1, 1971, pursuant to the authorization contained in Section 59.692 of the Wisconsin Statutes, and was revised on April 15, 2008 as the Adams County Shoreland Protection Ordinance, with an effective date of May 7, 2008, and

WHEREAS: On September 10, 2008, Donald Regnier, owner, petitioned the Adams County Board of Supervisors to amend the shoreland protection ordinance to rezone a portion of a parcel of land in the Town of Big Flats, as hereinafter described; and

WHEREAS: A public hearing, with due notice, was conducted on that petition by the Adams County Planning and Development Committee on December 3, 2008 and the Adams County Planning and Development Committee, after evaluating all data and evidence presented at the public hearing, recommends denial of the proposed zoning change and hereby submits this recommendation to the Adams County Board of Supervisors; now, therefore,

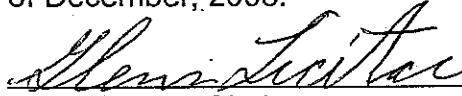
The County Board of Supervisors of the County of Adams does ordain as follows:

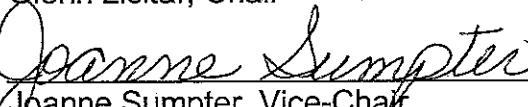
Zoning Change. The Adams County Shoreland Protection Ordinance, Ordinance No. 11-2008, and the corresponding zoning maps are not amended to reflect that the following described property be changed from a Conservancy District to a Recreational/Residential District.

SE ¼, SW ¼, Section 36, Township 19 North, Range 6 East, at 774 Chicago Avenue, Town of Big Flats, Adams County, Wisconsin.

Published in the Times-Reporter, the official newspaper of Adams County, on the _____ day of December, 2008.

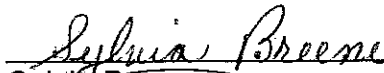
Recommended for denial by the Adams County Planning and Development Committee on this 3rd day of December, 2008.

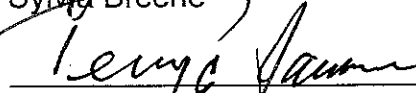

Glenn Licitar, Chair

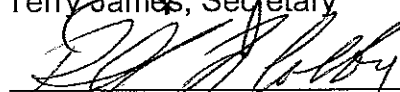

Joanne Sumpter, Vice-Chair


Michael Kepkeisen


Joe Stuchlak


Sylvia Breene


Terry James, Secretary


Richard Colby

Enacted/Defeated by the Adams County Board on the _____ day of December, 2008.



PLANNING AND ZONING DEPARTMENT

P.O. BOX 187, COURTHOUSE
FRIENDSHIP, WI 53934
PHONE: 608-339-4222
www.co.adams.wi.gov

ADAMS COUNTY PLANNING & DEVELOPMENT COMMITTEE
December 3, 2008 – Room A260 -Courthouse
Friendship, WI 53934 –9:00 A.M.

Donald Regnier – Rezoning request of a portion of a parcel (1 Acre) from a Conservancy District to a Recreational/Residential District of the Adams County Shoreland Protection Zoning Ordinance for possible future cabin site on property located in the SW portion of the SE ¼, SW ¼, Section 36, Township 19 North, Range 6 East, at 774 Chicago Avenue, Town of Big Flats, Adams County, Wisconsin.

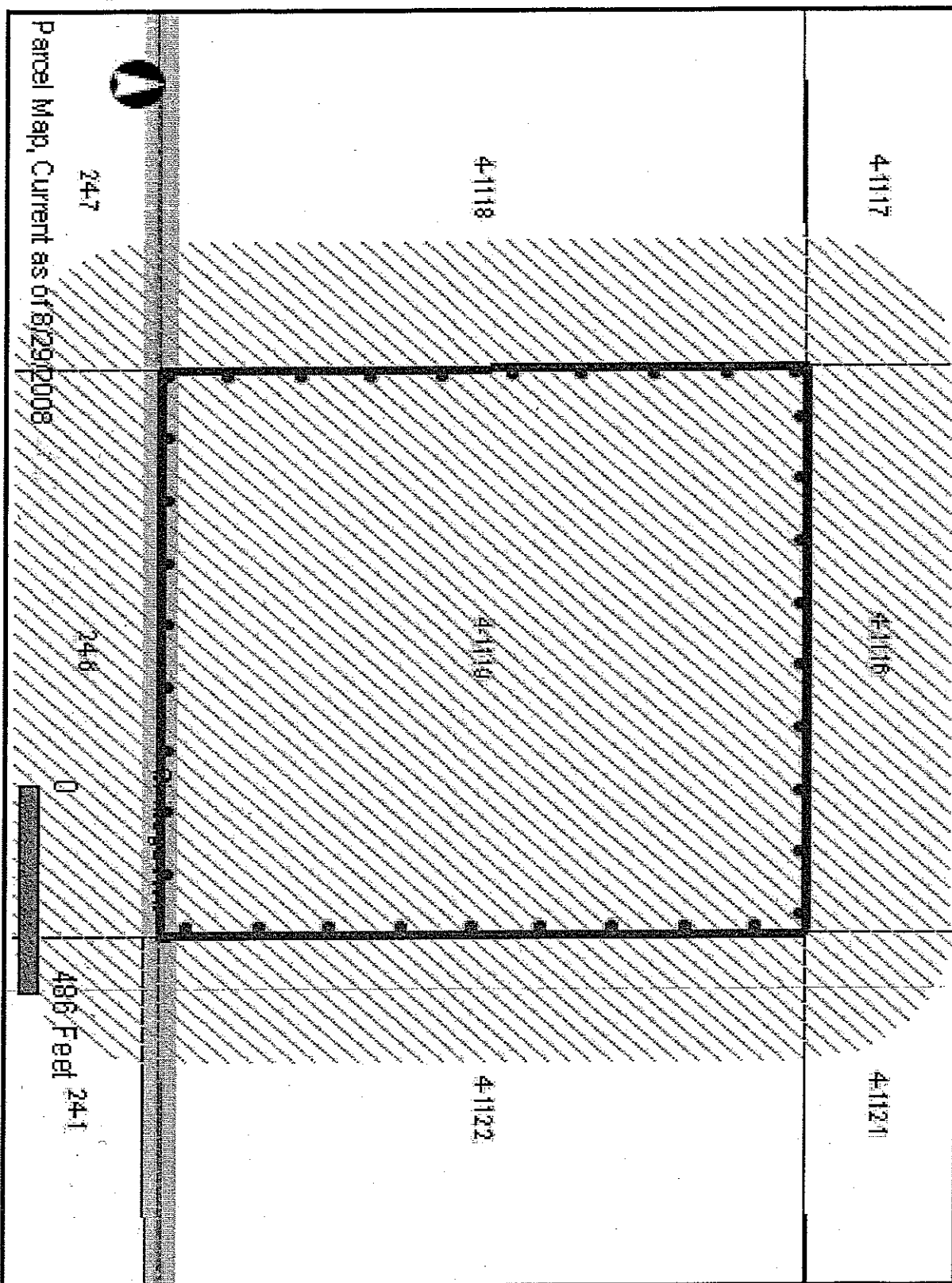
Appearing for with testimony: Donald Regnier, Owner

Appearing against: None.

Correspondence: Notification from the Town Board of Big Flats that they met on March 11, 2008 and do not object to the zoning change. Letter from Will Stites, DNR has no objections to rezoning. Call from Todd Mantes with no objections as long as cabin would not border his property. Call from Ted Spaetti with no objections. Call from Rich Regnier with no objections. Letter from Steven West stating that they would object if this is approved, but deny a request at a later date for a rezone on his property.

Disposition: Mike Keckeisen made a motion to deny the request and forward that recommendation on the above-described property, to the County Board for final action. Mr. Keckeisen feels that Conservancy regulations and consistency must be followed. Joe Stuchlak seconded the motion. Roll Call Vote: 4-Yes. 2-No. 1-Absent (Licitar). Motion carried.

REGNIER SE, SW, 36-19-6 BIG FLATS





CENTRAL SANDS BUILDINGS



ADMINISTRATIVE & FINANCE COMMITTEE
November 14, 2008 - 1:00 p.m.
Room A260

Meeting called to order by Chairman West with all members present.

Motion by Klingforth/Ward to approve the agenda as presented. MC by UVV.

The Administrative Coordinator/Director gave her report. Under her report Jack Albert gave an update on raffle ticket sales out of state.

Motion by Kirslenlohr/Ward to approve the check register as presented. MC by UVV.

Motion by Ward/Sebastiani to approve the resolution to adopt the 2009 budget. MC by UVV.

Patrick Gatterman appeared before the committee to answer questions regarding the Easton Dam and the Manure Storage Ordinance and Resolution. There is a joint meeting planned for November 21st at 9 a.m. and Patrick will make sure the agenda is amended to include the Manure Storage Ordinance and Resolution.

The following items will be put on next month's agenda:

1. Discuss and/or act on where the proceeds for the sale of the highway building and possible sale of the library building should go
2. Discuss and/or act on elimination of all non-lapsing accounts and the creation of a resolution in the future to re-establish the needed ones
3. Discuss special assessment on delinquent garbage payments to keep Solid Waste Department whole and update on legal opinion

The next meeting date was set for December 12th at 9 a.m.

Motion by Ward/Renner to adjourn. MC by UVV. Meeting adjourned at 4:05 p.m.

Respectfully submitted,

Bev Ward
Acting Secretary

ADAMS COUNTY BOARD OF ADJUSTMENT
MONTHLY MINUTES: SEPTEMBER 17, 2008

On Wednesday September 17, 2008 at 9:30 A.M. Vice-Chair Wayne Kaye called the Adams County Board of Adjustment meeting to order with the following members present: Catherine Croke, Secretary; Dale Helm; Bob Donner; and Ron Jacobson. Ivan Morrow was excused. Others present were: Phil McLaughlin, Zoning Administrator and Cathy Allen, Recording Secretary. Was this meeting properly announced? Phil McLaughlin stated that it was.

Public Hearings were conducted for the following: Cecile David & Steven E. Diebold - Variance Request under Section 3-4.03(A) of the Adams County Comprehensive Zoning Ordinance and Sections 3-2.00 & 3-3.00 of the Adams County Shoreland Protection Ordinance to allow the construction of a shed at 3' to the side lot line and 55' to the Ordinary High Water Mark instead of the required 10' to the lot line and 75' to the Ordinary High Water Mark on property located in Pt. of Gov't Lot 2, Section 14, Township, 15 North, Range 7 East, Lot 9 of Jackson's Assessor's Plat #1 at 3275 N. Parker Lake Road, Town of Jackson, Adams County, Wisconsin. Ron Jacobson made a motion to deny the Variance request on the above described property as there are alternative sites for the shed construction. Bob Donner seconded the motion. Roll Call Vote: 5-Yes. Motion to deny carried. Mr. McLaughlin informed the petitioner that he would be receiving a letter from the Planning & Zoning Department regarding a 30% view corridor and allowing the remaining to re-vegetate naturally. Robert T. Cline - Variance Request under Section 6-1.01(B) (4) of the Adams County Floodplain Zoning Ordinance to allow a second story addition to a dwelling located in a floodplain on property located in Pt. of Gov't Lot 1, Section 19, Township 16 North, Range 5 East, Lot 9 of Quincy Assessor's Plat #3 at 1937 Elk Court Pk., Town of Quincy, Adams County, Wisconsin. Cathy Croke made a motion to table Variance Request when it became apparent that the application and published Public Notice had the legal description for an adjacent property, also owned by Mr. Cline. Dale Helm seconded the motion. All in favor. Motion carried. Mr. Cline was instructed to fill out and submit a new application with the correct information.

Cathy Croke made a motion to adjourn the Public Hearings to attend to the business portion of the meeting. Bob Donner seconded the motion. All in favor. Motion carried.

Minutes: Phil McLaughlin presented the Board with the minutes from the August 20, 2008 meeting for their review. Ron Jacobson asked if the word "recess" should be changed to "adjourn". The Board concurred. Cathy Croke made a motion to approve the minutes as corrected. Ron Jacobson seconded the motion. All in favor. Motion carried.

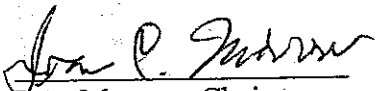
The Board set the next monthly meeting dates for the Adams County Board of Adjustment as follows: Wednesday October 15 and Wednesday November 19, 2008.

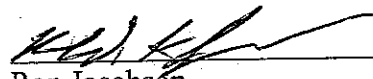
ADAMS COUNTY BOARD OF ADJUSTMENT
COMMITTEE MEETING MINUTES
SEPTEMBER 17, 2008
PAGE #2

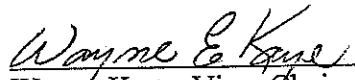
Correspondence: None.

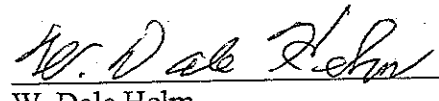
Dale Helm made a motion to adjourn until October 15, 2008. Cathy Croke seconded the motion. All in favor. Motion carried.

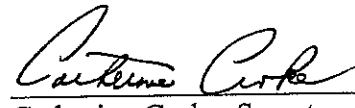
ADJOURNED: 10:39 P.M.

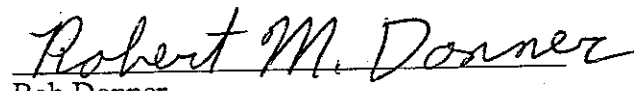

Ivan Morrow, Chairman



Ron Jacobson


Wayne Kaye, Vice-Chairman


W. Dale Helm


Catherine Croke, Secretary


Bob Donner


Cathy Allen, Recording Secretary

ADAMS COUNTY BOARD OF ADJUSTMENT
MONTHLY MINUTES:
NOVEMBER 19, 2008

On Wednesday November 19, 2008 at 9:30 A.M. Chairman Ivan Morrow called the Adams County Board of Adjustment meeting to order with the following members present: Wayne Kaye, Vice Chair; Catherine Croke, Secretary; Dale Helm; Bob Donner; and Ron Jacobson. Others present were: Phil McLaughlin, Zoning Administrator and Cathy Allen, Recording Secretary. Was this meeting properly announced? Phil McLaughlin stated that it was.

Public Hearings were conducted for the following: Schmitt Family Properties, LLC. – After the Fact Variance Request under Section 3-2.01(G) & (I), Section 5-1.00 and Section 5-6.08 of the Adams County Shoreland Protection Zoning Ordinance to allow a stairway to remain that was not supported on piles or footings and is not a minimum of six inches above average grade, without submitting a plan and to keep the wall with slopes of less than 2 to 1 on property located in the NE ¼, SE 1/4, Section 6, Township 18 North, Range 6 East, Lot 1 of CSM #1661 at 1333 Chicago Drive, Town of Preston, Adams County, Wisconsin. Bob Donner made a motion to grant the After the Fact Variance on the above described property with the conditions that the applicant must coordinate with the Land & Water Conservation Department on the project and that a compliant shoreline buffer exist or be established. Dale Helm seconded the motion. Roll Call Vote: 5-Yes. Motion carried. James & Jackie Graef – Special Exception Permit under Section 5-4.01(B) of the Adams County Shoreland Protection Ordinance to allow filling and grading of more than 1000' sq. ft. on slopes of 12 to 20% on property located in the NE ¼, NE ¼, Section 30, Township 17 North, Range 5 East, Lot 18 of Quincy Assessor's Plat #2 at 1905 Goodin Road, Town of Quincy, Adams County, Wisconsin. Dale Helm made a motion to approve the Special Exception Permit property with the conditions that the applicant must coordinate with the Land & Water Conservation Department on the project and that a compliant shoreline buffer exist or be established. Bob Donner seconded the motion. Roll Call Vote: 5-Yes. Motion carried. Kendal C. & Marcia A. Nichols – Variance Request under Section 3-4.02 of the Adams County Comprehensive Zoning Ordinance to allow the replacement of concrete steps with a deck/porch at a setback of 65' instead of the required 83' on property located in the SW ¼, SE ¼, Section 30, Township 15, Range 7 East, Lot 1 of CSM 2465 at 631 County Road I, Town of Jackson, Adams County, Wisconsin. Dale Helm made a motion to grant the Variance at a lesser setback reduction than requested. The deck, roof overhang and steps shall be constructed so that no portion will extend greater than 6' from the existing dwelling. Cathy Croke seconded the motion. Roll Call Vote: 5-Yes. Motion carried.

Cathy Croke made a motion to adjourn the Public Hearings to attend to the business portion of the meeting. Dale Helm seconded the motion. All in favor. Motion carried.

ADAMS COUNTY BOARD OF ADJUSTMENT
COMMITTEE MEETING MINUTES
NOVEMBER 19, 2008
PAGE #2

Minutes: Phil McLaughlin presented the Board with the minutes from the September 17, 2008 meeting for their review. Cathy Croke made a motion to approve the minutes as presented. Dale Helm seconded the motion. All in favor. Motion carried

The Board set monthly meeting dates for the Adams County Board of Adjustment as follows: Wednesday January 17 and Wednesday February 18, 2008.

Correspondence: None.

Dale Helm made a motion to adjourn until December 17, 2008. Ivan Morrow seconded the motion. All in favor. Motion carried.

ADJOURNED: 11:00 P.M.

Ivan Morrow, Chairman

Ron Jacobson

Wayne Kaye, Vice- Chairman

W. Dale Helm

Catherine Croke, Secretary

Bob Donner

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE


Cathy Allen, Recording Secretary

ADAMS COUNTY BOARD OF SUPERVISORS MONTHLY MEETING
ADAMS COUNTY BOARD ROOM
November 18, 2008, 9:00 a.m.

The Adams County Board of Supervisors meeting was called to order by Chairperson Sebastiani at 9:05 a.m.

Roll Call of Supervisors: Dist. #01-Glenn Licitar; Dist. #02-Diane England; Dist. #03-Larry Babcock; Dist. #04-Al Sebastiani; Dist. #05-Jerry Kotlowski; Dist. #06-Dean Morgan; Dist. #07-Joe Stuchlak; Dist. #08-Frances Dehmlow; Dist. #09-Pat Townsend; Dist. #10-Joanne Sumpter; Dist. #11-Gary Hartley; Dist. #12-Florence Johnson; Dist. #13-Michael Keckeisen; Dist. #14-Bev Ward; Dist. #15-David Renner; Dist. #16-John West; Dist. #17-Joyce Kirslenohr; Dist. #18-Terry James; Dist. #19-Karl Klingforth; Dist. #20-Cynthia Loken.

Motioned by Kotlowski/Townsend to approve the agenda. Motion carried by unanimous voice vote.
Motioned by Licitar/Townsend to approve the October 21, 2008 County Board Minutes. Motion carried by unanimous voice vote.

Motioned by Ward/Sumpter to recess at 9:06 a.m. to go into the Public Hearing on the 2009 proposed budget.
Chairman Sebastiani declared the public hearing closed at 9:07 a.m.

Correspondence: Motioned by Ward/Keckeisen to deny notice of claim received November 10, 2008 regarding physical, emotional, and psychological injuries as a result of abuse. Motion carried by roll call vote 20 yes.

A letter dated November 7 regarding Shoreland Protection Ordinance 17-2008 was submitted.

Appointments: Motioned by Renner/Hartley to appoint Bev Ward, John West, Joanne Sumpter, Joe Stuchlak, Diane England to the Adams County Personnel and General Administrative Policies Ad Hoc Committee. Motion carried by roll call vote, 20 yes. Motioned by Kotlowski/Loken to appoint Dave Grabarski to Central Wisconsin Economic Development Board of Directors. Motion carried by roll call vote, 20 yes.

Reports and Presentations:

- a. Administrative Coordinator/Director of Finance gave a report.
- b. Department - none
- c. Miscellaneous
 - Motioned by Ward/Dehmlow to approve the Illegal Taxes and Illegal Tax Certificates withheld from previous years and certificates of 2008. Motion carried by roll call vote, 20 yes.
 - Motioned by Loken/Kirslenohr to approve the Treasurer's report of outstanding checks. Motion carried by unanimous voice vote.

Resolutions:

Res. #62: Motioned by Kotlowski/Johnson to adopt Res. #62 to sell County advertised tax foreclosure property (Joanna Kacprzycki). Motion to adopt Res. #62 carried by roll call vote, 20 yes.

Res. #63: Motioned by Hartley/Loken to adopt Res. #63 to sell County advertised tax foreclosure property (Wendy Delvis). Motion to adopt Res. #63 carried by roll call vote, 20 yes.

Res. #64: Motioned by Townsend/Loken to adopt Res. #64 to adopt the 2009 budget, tax levy and mill rate for Adams County Government.

Motioned as Ward/Sumpter to increase 100 07 51320 110 by \$8,491.51 and decrease 100 75 59100 by \$8,491.51. Resolution #66 was adopted by County Board in November of 2007 classing the new Legal/Personnel Secretary position in Grade 10, Step 1, not Grade 6, Step 3. Motion carried by roll call vote, 11 yes, 9 no. Voting no, Dehmlow, England, James, Johnson, Kirslenlohr, Klingforth, Loken, Renner, Townsend.

Motioned by Ward/Sumpter to decrease 100 18 52100 110 by \$75,490.23 and increase 100 75 59100 by \$75,490.23. Motion failed by roll call vote, 8 yes, 12 no. Voting yes, Babcock, Dehmlow, Keckeisen, Licitar, Morgan, Stuchlak, Sumpter, Ward.

Motioned by Stuchlak/Keckeisen to amend the parks budget \$2,000 to support or to provide monetary support to the Roche-A-Cri Little League and the AF youth soccer programs these monies could come out of park revenue, we would increase the revenues on concession side. With drawn.

Motioned by Stuchlak/Keckeisen take the money from the contingency fund with the pretense that if Castle Rock and Petenwell's revenues are able to recover it they will repay it to the contingency fund.

Motioned by Stuchlak/Keckeisen to provide \$2,000 of monetary support \$1,000 to Roche-A-Cri Little League, \$1,000 to the AF Youth Soccer program from the contingency fund, if Castle Rock or Petenwell revenues exceed their projections that money will be repaid from them two areas. Increase 100 41 55300 350 by \$2,000 and decrease 100 75 59100 by \$2,000. Motion carried by roll call vote, 18 yes, 2 no. Voting no, Johnson, Klingforth.

Recess: Motioned by Ward/Sumpter to recess at 10:50 a.m. Motion carried by unanimous voice vote.

Reconvene: Meeting reconvened at 11:08 a.m. roll call, 20 present.

Motioned by Dehmlow/Keckeisen to eliminate the bus \$32,667 and put in Health and Human Services to retain the Easton Cook, give \$5,000 to the fairboard account for the old farmers, and increase 100 75 59100 by \$27,633. Keckesien suggested a friendly amendment to take the \$32,667 from the general fund to support the nutrition site. Friendly amendment withdrawn. Motion to eliminate bus, retain cook, and increase contingency fund failed by roll call vote, 6 yes, 14 no. Voting yes, Dehmlow, Keckeisen, Kotlowski, Licitar, Morgan, Stuchlak.

Motioned by Keckeisen/Stuchlak to take \$5,000 from the contingency fund for the old farmers and increase 100 73. Motion carried by roll call vote, 14 yes, 6 no. Voting no, James, Kirslenlohr, Klingforth, Renner, Ward, West.

Motioned by Dehmlow/Keckeisen to study the Wheels to Work Program due to complaints. Motion carried by roll call vote, 11 yes, 9 no. Voting no, Hartley, Johnson, Kirslenlohr, Licitar, Loken, Renner, Sumpter, Townsend, Ward.

Motioned by Keckeisen/Dehmlow to take \$32,667 from the contingency fund and add it to the Health and Human Services budget to support cooks at the Easton Nutrition Site. Keckeisen amended the motion to have a trial basis of 4 months with 5 supervisors attending a minimum of 3 meals before the change, and attending a minimum of 3 meals after the change, making it their decision to put the money back into the contingency fund. If the drop off process is working good, amendment withdrawn. Motion to

approve the \$32,667 failed by roll call vote, 8 yes, 12 no. Voting yes, Babcock, Dehmlow, Johnson, Keckeisen, Kirslenlohr, Kotlowski, Morgan, Stuchlak.

Motioned by Renner/Townsend to allow the change in meal site process on a trial period, making it mandatory to bring back to the board in September of 2010 and report on the Easton meal site process. Motion carried by roll call vote, 17 yes, 3 no. Voting no, Dehmlow, England, Stuchlak.

Vote on Res. #64 with amendments to budget carried by roll call vote, 15 yes, 5 no. Voting no, Keckeisen, Kotlowski, Morgan, Stuchlak, Sumpter.

Recess: Motioned by Sumpter/Johnson to recess at 12:39 p.m. Motion carried by unanimous voice vote.

Reconvene: Meeting reconvened at 1:53 p.m. roll call, 19 present, 1 excused. Excused West.

Res. #65: To approve the Parks/Recreation Department attendance at out-of-state tourism/sport shows as listed herein, to promote Adams County parks, recreational facilities, hiking, X-country ski trails, ATV and snowmobile trails. (pulled from agenda)

Ordinances:

Motioned by James/Johnson to enact Ord. #19 to rezone a parcel of land (38.97 acres) in the Town of Dell Prairie, owned by Agnes Ronczkowski, located in the SE ¼, SW ¼, Section 14, Township 14 North, Range 6 East, from an A1 Exclusive Agricultural District to an A-3 Secondary Agricultural District. Motion to enact Ord. #19 carried by roll call vote, 19 yes, 1 excused. Excused West.

Motioned by Klingforth/Hartley to enact Ord. #20 to rezone a parcel of land (27.51 acres) in the Town of Dell Prairie, owned by Malgorzata Zajac located in the SW ¼, NW ¼, Section 10, & the SE ¼, NE ¼, Section 9, Township 14 North, Range 6 East, Lot 1 of CSM 2001 at 1007 Cty Hwy K, from an A1-15 Exclusive Agricultural District to an A-3 Secondary Agricultural District. Motion to enact Ord. #20 carried by roll call vote, 19 yes, 1 excused. Excused West.

Motioned by Johnson/Stuchlak to enact Ord. #21, a parking ordinance relating to a portion of County Trunk Highway H from State Trunk Highway 13 to a point 2,020 feet West of State Trunk Highway 13. Motion to enact Ord. #21 carried by roll call vote, 19 yes, 1 excused. Excused West.

Claims were read. Motioned by Ward/James to approve claims. Motion carried by roll call vote, 19 yes, 1 excused. Excused West.

Motioned by Sumpter/Johnson to approve per diem and mileage. Motion carried by roll call vote, 19 yes, 1 excused. Excused West.

Motioned by Johnson/Sumpter to have the Clerk correct any and all errors and to read back at the next meeting if so requested. Motion carried by unanimous voice vote.

Set meeting date for December 16, 2008 at 9:00 a.m.

Motioned by Loken/Johnson to adjourn at 2:00 p.m. Motion carried by unanimous voice vote.

Respectfully submitted,


Cindy Philippi

Adams County Clerk, These minutes have not been approved

Corporation Counsel/Personnel Office Long Range Planning Committee

Thursday, November 20, 2008

9:00 a.m.

Courthouse Conference Room A260

The meeting was called to order at 9:00 a.m. The meeting was properly announced. Roll call was taken: Supervisor Sebastiani, Supervisor Dehmlow, Supervisor Keckeisen, Supervisor Townsend, John Jones, John Stormoen, and Marty Hillert were present. Others present included: Jack Albert - Corporation Counsel/Personnel Director and Barb Petkovsek - Administrative Coordinator/Director of Finance.

Motion by Supervisor Keckeisen, second by Supervisor Hillert to approve the agenda. Motion carried unanimously.

Motion by Supervisor Hillert, second by Supervisor Townsend to approve the October 20, 2008, minutes. Motion carried unanimously.

There was no public participation. There were no correspondences.

Discuss and/or act on Human Resources Director/Office. Much discussion took place regarding a County Human Resource Director and Office including space needs, job duties, and support staff. Discussion took place regarding keeping the County Board informed, Barb will provide an update on this committee's progress. The property Committee will discuss potential space solutions for the Human Resources Office at the December 9, 2008, meeting and bring back proposals to this Committee at the next meeting.

The next meeting date was set for December 19, 2008, at 8:00 a.m. in conference room A260. Agenda items for the next meeting will include: discuss/act on a draft job description and discuss/act on office space solution.

Motion at 10:25 a.m. to adjourn by Hillert, second by Stormoen. Motion carried unanimously.

Respectfully Submitted,



Liz Hendricksen
Recording Secretary

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE.

EXECUTIVE COMMITTEE
Monday, November 10, 2008
9:00 a.m. - Conference Room A260

Meeting called to order by Chairman Sebastiani at 9:00 a.m. Members present: Bev Ward, David Renner, Diane England, Cindy Loken and Al Sebastiani. Others present: Administrative Coordinator Barb Petkovsek, Corporation Counsel/Personnel Director Jack Albert, Interim Health & Human Services Director Mary Faherty, Long Term Support Services Manager Diane Osborn, Fiscal and Support Services Manager Wendy Pierce, and Jane Gervais.

Motion by Loken/Renner to approve the agenda. Motion carried.

Motion by Ward/England to approve the minutes of October 6, 2008. Motion carried.

No public participation or correspondence.

Discuss and/or act on revised job description for Registered Nurse job description at Health & Human Services Department. Discussion was held regarding the need for the Registered Nurse position hours to be increased from 20 to 30 per week. This position is reimbursed by grant funding. **Motion by Loken/Ward to approve the revised part-time Registered Nurse job description to increase the hours from 20 to 30. Motion carried.**

Discuss and/or act on revised job description for Child Welfare Specialist, Health & Human Services Department. Corporation Counsel explained this position is being held up because the Union is requesting it be reclassified from the Courthouse Union to the Professional Union. Interim Director Mary Faherty and Youth Services Manager Mandy Stanley explained this position has not been filled since June. Discussion was held regarding the duties of the position. **Motion by Ward/England to approve the Child Welfare Specialist job description. Motion carried.**

Discuss and/or act on revised job description for Lead-Bookkeeper, Health & Human Services Department. Interim Director Mary Faherty and Fiscal and Support Services Manager Wendy Pierce explained this position has been vacant since March or May. Fiscal and Support Services Manager Wendy Pierce would like to see the typing speed requirement out of the description as it is not a primary skill necessary for the position and replace that language with: requires keyboarding experience. Corporation Counsel discussed the typing speed requirement at 50 wpm. Discussion was held. **Motion by Loken/Renner to approve the Lead Bookkeeper job description with removing the typing requirement and adding new language to read: requires keyboarding, and making the other two changes as noted on the job description distributed, which is removing "chart of" from the Position Summary in the first paragraph and removing No. 4 - Must have good hand eye coordination listed under the Physical Demands and Work Environment. These changes are pending Health & Human Services Committee approval. Motion carried.**

Discuss and/or act on resolution amending Chapter 10, Section 2 of the Personnel & General Administrative Policies–Employee Recognition Policy. Administrative Coordinator explained different options of issuing a plaque, pen and pencil set, or a ham/turkey. To determine employees' preferences, this will be included as part of the survey at the in-service on November 11, 2008. This should be brought back to the December Executive Committee meeting.

Discuss and/or act on policy for County Board members attendance at conferences and seminars. Discussion was held. It was decided they would leave it the same as it currently is.

Motion by Loken/Renner to convene in closed session per § 19.85(1)(c) & (1)(g), Wis. Stats., for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved: Performance evaluation of Corporation Counsel/Personnel Director and Administrative Coordinator/Director of Finance. Update on negotiations. **Motion carried** unanimously by roll call vote.

Motion by Renner/England to reconvene in open session per § 19.85(2), Wis. Stat., to consider and vote on appropriate matters. **Motion carried** unanimously by roll call vote.

Administrative Coordinator/Director of Finance Monthly Report. Barb Petkovsek, Administrative Coordinator, gave her monthly report.

Corporation Counsel/Personnel Director Monthly Report. Jack Albert, Corporation Counsel/Personnel Director presented his monthly report.

Discussion was held on dates for interviewing Health & Human Services Director. The date scheduled for interviews will be December 1, 2008, starting at 1:00 p.m.

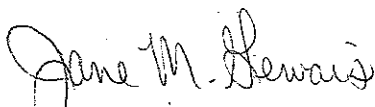
Motion by Loken/Renner to approve the vouchers. **Motion carried.**

The next meeting is scheduled for December 8, 2008, at 9:00 a.m.

Action items for the next meeting: Recognition for Service. Discuss non-represented 2009 increase.

Motion by Loken/England to adjourn at 4:05 p.m. **Motion carried.**

Respectfully submitted,



Jane M. Gervais
Paralegal/Personnel Assistant

Health & Human Services Board

Meeting Minutes of November 14, 2008

Call to Order – The meeting was called to order at 9:08 am by Chairperson Pat Townsend.

Roll Call – Board members present: Diane England, Cindy Loken, Pat Townsend, Dr. Hatton, Jack Allen, Karl Klingforth, Teresa Harvey-Beversdorf, Joanne Sumpter and Maureen Bruce.

Staff present: Mary Farhety, Sandra Wormet, Linda McFarlin, Diane Osborn, Wendy Pierce, Mandy Stanley, Ron Johnson and Carol Johnson.

Approval of Agenda and Compliance with Open Meetings Law – The meeting was properly noticed. Motion to approve the agenda by Dr. Hatton, 2nd by Maureen Bruce. Motion carried by UVV (unanimous voice vote).

Approval of Minutes from October 7, 2008 HHSB meeting – Motion to approve minutes by Karl Klingforth, 2nd by Joanne Sumpter. Motion carried by UVV.

Public Participation - none

Correspondence – none

Veterans Service – Motion to approve VSO vouchers, financial report, the Veterans Service Officer's report and November calendar by Joanne Sumpter, 2nd by Dr. Hatton. Motion carried by UVV.

HHSB

Financial Report – motion to approve HHS vouchers and Financial Report by Jack Allen, 2nd by Teresa Harvey-Beversdorf. Motion carried by UVV.

Thrift Store financial report was provided.

Conference & Workshop Requests – none

Reports

Staff – written reports were provided

2009 Budget – the Board reviewed the revised 2009 Budget

Review and approval for refilling the Senior Center aid position in the Aging Unit - Motion by Cindy Loken, 2nd by Dr. Hatton to refill the Senior Center aid position. Motion carried by UVV.

Board Education –Autism was to be the topic for this month. Phil Robinson was not able to attend this month's meeting, so it will be covered in December.

Approval of the job description for Clerk/Receptionist and Lead Bookkeeper – Motion by Karl Klingforth, 2nd by Maureen Bruce to approve the job descriptions. Motion carried by UVV.

Review and approve filling the RN position– Motion by Joanne Sumpter, 2nd by Jack Allen to approve filling the vacant RN position. Motion carried by UVV.

Review and approval of call-in position for Economic Support – Motion by Teresa Harvey-Beversdorf, 2nd by Karl Klingforth to approve the call-in position for Economic Support. Motion carried by UVV.

Carpet bids – Mary provided information on the planned replacement of carpeting.

Directors Report – Mary gave the Board her update on HHSB activities

Confirm Next Meeting Date – November 18, 2008, at 8:30 am for a special meeting and December 12, 2008, at 9 am for the regular monthly meeting.

Adjournment – Chairperson Townsend asked if there was any further business to consider. Hearing none, she declared the meeting adjourned at 11:10 am.

Minutes submitted by Cindy Loken

THESE MINUTES HAVE NOT YET BEEN APPROVED BY THE COMMITTEE

Health & Human Services Board
Meeting Minutes of November 18, 2008
Adams County Courthouse Room A260

Call to Order – The meeting was called to order at 8:32 am by Chairperson Pat Townsend.

Roll Call – Board members present: Diane England, Cindy Loken, Pat Townsend, Karl Klingforth, and Joanne Sumpter.

Staff present: Mary Farhety, Wendy Pierce, and Ron Johnson.

Approval of Agenda and Compliance with Open Meetings Law – The meeting was properly noticed. Motion to approve the agenda by Cindy Loken, 2nd by Karl Klingforth. Motion carried by UVV (unanimous voice vote).

Veterans Service

Motion to approve Clerk Receptionist LTE position by Karl Klingforth, 2nd by Diane England. Motion carried by UVV.

Motion to approve job description of Veterans Case Worker by Joanne Sumpter, 2nd by Diane England. Motion carried by UVV.

HHSB

Motion to approve the RN LTE position by Cindy Loken, 2nd by Karl Klingforth. Motion carried by UVV.

Adjournment – Chairperson Townsend asked if there was any further business to consider. Hearing none, she declared the meeting adjourned at 8:50 am.

Minutes submitted by Cindy Loken

THESE MINUTES HAVE NOT YET BEEN APPROVED BY THE COMMITTEE

Health Insurance Study Committee

Monday, November 24, 2008

9:00 a.m.

Conference Room A260

Members Present: Bev Ward, Terry James, Jack Albert, Mary Ann Bays, Kathie Dye and Barb Petkovsek. Others Present: Jay Scott – AFG (Associated Financial Group).

Motion by James, second by Bays to approve the October 28, 2008 minutes. Motion carried unanimously.

Closing Thoughts on Veterans' Day Event (11-11-08). The survey showed that 85 employees would like to continue the in-service, and 28 were not in favor of continuing it. In response to employee interest in the county offering the voluntary whole life insurance, 97 employees were in favor of this and 20 were not. In response to the question regarding what employees would like to receive for years of service recognition the responses varied: 33 were in favor of a plaque, 34 in favor of a ham/turkey and 46 were in favor of a small token, i.e. watch/clock. Other responses were hand written including items such as a sweatshirt/jacket, time off with pay, etc. All survey results will be tallied and reported at the next meeting. Note: not all employees that completed the survey answered every question and if no response was given it was not included, also not all employees returned the survey. There are a few ideas for future in-services; these ideas will be considered in planning going forward.

Medicare Rx Carve Out Rates. Unity quotes carve out rates for the Medicare Rx carved out, and the rates were as follows: Single \$357.37, Family 707.23, and Family Split \$906.42. Discussion was held regarding what approach to take with retirees insurance going forward, no recommendations were made.

Wellness 2009. There was 18% participation in the health assessment this year, discussion was held regarding how to increase that percentage. Discussion took place regarding a group to focus on a wellness plan for the County. Bev assigned Barb to gather a small group of employees, approximately 5, to make up a wellness group and bring ideas back to the Health Insurance Study Committee.

Determine County interest in comparing Benchmarks in 2009. The Committee determined there would be interest in seeing benchmark counties health plan coverage and wellness initiatives. Jay will have a survey completed of other counties to see what health plan and wellness initiatives are taking place and will provide a report at a future meeting once completed and compiled.

The next meeting will be Tuesday, January 27th at 9:00 a.m. in conference room A260, there will NOT be a meeting in December. The meeting will continue to be held the last Tuesday of each month at 9:00 a.m. unless otherwise noted.

Motion to adjourn by Dye, second by James at 10:15 a.m. Motion carried unanimously.

Respectfully,

Liz Hendricksen
Recording Secretary

Land Information
Minutes for October 23, 2008-2:30 PM
Courthouse Conference Room A260

Chairman Al Sebastiani called the meeting to order. The meeting was properly announced

Roll Call: Al Sebastiani, Phil McLaughlin, Mary Ann Bays, Jodi Helgeson, Barb Petkovsek, Sue Theisen, Bud Berends, Dawn McGhee, Cindy Phillippi, Greg Rhinehart and Jane Grabarski. Guests were Keith W, Eva Sobocha-both of ACEC, John Hintz-DNR, Todd Thies-Ayres and Andy Faust- NCRPC

Motion by Jane second by Bud, to approve the agenda. Motion carried unanimously.

Motion by Mary Ann, seconded by Sue to approve minutes. Motion carried unanimously

Ayres Associates and North Central Regional Planning presented information regarding the 2010 Aerial Photography project. They provided data regarding the type of product that is typical of the project, how many counties are participating, add on products that can be ordered. It was noted that Adams County has had a large amount of growth since the 2005 flight. Example: Northern Bay buildings were not on the 2005 flight and neither were Lakes Edge. Using newer technology, the project, even at the same level as last flown will be better. County would like to have enough project partners to improve the resolution level. Lidar benefits were discussed for future. Rome has expressed interest in Lidar product. With infrared, timber companies may be interested. Andy provided link to web page regarding consortium. He also provided the county with a sample letter of intent. Jodi will work with corporation counsel to draft a letter of intent for committee to review in December.

Map pricing: In order to be consistent on custom map orders, Bud presented data on how he prices custom base maps. Motion to approve by Phil, seconded by Jane. Motion carried.

Roundtable: Bud and Phil gave update on permit software. GCS was here this week and gave a demo. They offer customization and an extract tool. Bud would like to check out extract tool before going further. Cost of software is \$8000 with \$1890 annual maintenance.

Bud gave update on Spillman project. He has run the test on his computer and found little problem. He is working with Cheryl to remedy those issues and feels that it will be ready to run live soon. Still has not been determined who will perform updates.

Nothing to add regarding Solid Waste project. He has reviewed program and did some field work to locate some specific addresses to dumpster locations.

Jodi provided information from WLIA regional meeting – Return on Investment- indicating how to measure the benefit of GIS in various ways. Bud has worksheets from workshop on his computer.

Next meeting tentatively set for December 18 at 2:30 PM

Motion by Phil, seconded by Jodi to adjourn

Meeting was adjourned at 4:00 PM

**Adams County Library
Board Minutes
10-27-08**

The meeting was called to order by President Nelson at 1:05 p.m. Present were Kreten, Renner, Townsend, Nelson, Challoner, Director Calef and Jeanne Heideman. Albrecht was excused.

President Nelson verified that the meeting was properly announced.

The agenda was approved as received. A motion to approve the agenda was made by Townsend, 2nd by Kreten and carried unanimously.

No members of the public were in attendance.

Motion to approve the minutes of the September meeting was made and approved with one correction to the minutes. Under 2009 budget it was stated that Calef and Townsend went to the County Board meeting and this was incorrect. It will be changed to read that they went to the Finance Committee Meeting instead. Motion made to approve the minutes by Townsend and 2nd by Heideman. Motion carried.

Motion to approve the Financial Report as mailed was made by Townsend, 2nd by Heideman and carried unanimously.

Communications & Reports:

President Nelson met with Mike Scott. No County Board members attended the Airport Committee meeting so they were unable to conduct business regarding the signage on Highway 13. The matter is on the agenda for the November meeting. The Library Board had a letter from Elizabeth Burmeister thanking us for doing an excellent job.

South Central Library System report:

Townsend gave the South Central Library System report. Attendance at the Library Legislation Day was 10% higher than usual. Mileage reimbursement has gone up to .585 cents per mile.

Director's Report:

1. Circulation was way up last month.
2. The Gates Foundation has qualified us for new computers in 2010, but ours may be too new to actually benefit from the grant.
3. PLAC met 10-02-08 & SCLS technology planning continues along with a search for a new building for administration & possible LINK automation. DPI is working on several projects from the Visioning Summit held earlier this year. The report is available through Online Update or the DPI web site.
4. Link met 10-09-08. Big news is a system called Koha which is looked after by a company called LibLime, has been selected. It is an "open source" system. No timetable for implementation, maybe by early 2010.
5. LTE position was approved & Diane Pfister has been working 2-3 days per week for about 3 weeks. Stephanie will have surgery on 11-24-08 and be off 6 weeks. Sandra Wellumson resigned due to health problems in the family. Diane can take over Sandy's hours. We need to approve replacing Sandy's position.
6. Mary Nelson & Dan attended a SCLS Foundation meeting on 10-15-08. M&I Wealth Management team gave a presentation. The Foundation has lost money, but M&I remains optimistic for the long term.

7. Dan attended a Delivery Advisory meeting on 10-23-08. Short term solutions for delivery volumes were discussed. PLAC had a tour of the facility last year. We could hold one of our board meetings there so all could appreciate the complexity & efficiency of the operation.

A motion was made by Townsend to approve the refilling of Sandra Wellumson's position, 2nd by Kreten. Carried unanimously.

2009 Budget:

Calef reported that there are no major changes in the proposed budget for 2009 and it will be going to County Board on 11-18-08 for approval. The Oxford Library monies will still be coming out of our budget.

Friends of the Library poster:

Dan had an epiphany. Why not get the SCLS to do the graphics for us. They have a large graphics department and it probably would not cost anything.

Library Scrapbook:

We still don't have an ID on the pictures for the scrapbook.

Dave Renner reported that the memorial for John Downing is partially done. Framing is done but not the top or drawers yet.

Identify possible upcoming items for future meetings:

No new items for next meeting.

It was decided that there will be no meeting in December, 2008. Townsend made a motion to skip the December meeting, it was 2nd by Renner. Motion carried unanimously. At the January 26th meeting there will be a potluck at 12:00 followed by the meeting at 1:00 p.m.

At the November meeting a nominating committee will be appointed for nominations for offices in the coming year for the Library Board and representatives to SCLS.

The next meeting will be held on November 24, 2008 at 1:00 p.m. at the Adams County Library.

Meeting adjourned at 1:30 p.m.

Respectfully submitted by:

Kathleen Challoner
Acting Secretary

OCTOBER 2008 CASH INCOME REPORT

DATE	FINES	BK SALE	LIB CARDS	PASSTHRUS (NON-INCOME)	FEES (fax, postage etc)	LOST/DMG	DONATIONS (or GRANT)	COPIES	TOTAL
1	22.40	3.25			15.25		5.10	22.65	68.65
2	4.70		2.00		2.00		3.00	13.50	25.20
3	7.90	1.50	2.00		3.00		0.25	19.70	34.35
4	18.60		2.00			2.00	3.00	6.00	31.60
5	0.00							0.00	0.00
6	10.80	0.50	6.00	27.89	3.50		0.45	18.60	67.74
7	8.80	0.50	2.00		10.90	1.00	1.43	4.80	29.43
8	20.15				5.25			11.50	36.90
9	12.65	1.50			12.00		0.01	8.35	34.51
10	9.80			-40.00	3.00	1.50		13.30	-12.40
11	5.00						0.05	3.45	8.50
12	0.00							0.00	0.00
13	10.35	1.00			5.25	21.00	0.25	16.50	54.35
14	22.80	1.50	6.00		1.25		2.00	8.70	42.25
15	2.00	1.00					0.20	9.95	13.15
16	19.00	0.50			1.00	25.00		6.60	52.10
17	5.80						0.90	37.50	44.20
18	2.20		2.00				0.05	6.10	10.35
19	0.00							0.00	0.00
20	30.25	5.00			17.00		0.70	4.20	57.15
21	16.20	1.50			5.00			11.35	34.05
22	29.20	0.50					5.85	13.20	48.75
23	7.20	1.50					0.35	2.55	11.60
24	10.60	0.50			2.00		0.50	2.50	16.10
25	48.55	1.50					0.50	13.15	63.70
26	0.00							0.00	0.00
27	1.50	2.00	2.00		5.00	26.00	0.30	12.40	49.20
28	30.75	2.00		-40.00			0.10	9.40	2.25
29	14.80				3.00		0.20	3.00	21.00
30	14.30				27.00		2.00	5.55	48.85
31	14.00	3.00		-25.00				27.80	19.80
TOTAL	400.30	28.75	24.00	-77.11	121.40	76.50	27.19	312.30	913.33

[illegible]

OCTOBER 2008 DIRECTOR'S REPORT

ITEM	CHECKING	SAVINGS	DONATION	CURR MO
BALANCE FORWARD SEPTEMBER	892.77	22890.96	973.16	
SEPTEMBER INCOME (deposited in Oct)				
CHECKING ACCOUNT DEPOSIT	300.00			
Transferred from savings				
SAVINGS ACCOUNT DEPOSIT		595.60		
Interest	0.23	30.57	0.27	
DONATION ACCOUNT DEPOSIT			8.12	
TOTAL	1193.00	23517.13	981.55	
OCTOBER EXPENDITURES				
Capital One (signs & badge holders) (10/3)	-163.52			
US Postal Service (ILLs & pkgs) (10/6)	-23.93			
Commemorative Publs (08 Olympic bk)(10/8)	-69.50			
New Glarus PL (Lost CD) (10/8)	-15.20			
HCE Holiday Fair (partic fee) (10/10)	-10.00			
EO Johnson Co (maint fee) (10/17)	-34.00			
Reiman Publs (08 Christmas cookbk) (10/17)	-28.98			
Mr. Billy (performer CDs) (10/22)	-25.00			
A-F Co Market (Halloween party) (10/27)	-46.57			
Holiday Wholesale (Mike Goc's bk) (10/28)	-15.00			
Ad Co Library (donation adjust) (9/29)	-12.05			
(this amount was left out in Sept report)				
Mr. Billy (LSTA performer) (10/22)		-350.00		
Verizon North (comp lab DSL) (10/17)		-113.38		
NSF check (patron Terry Brown) (10/20)		-43.20		
Capital One (donated portion) (10/3)			-62.35	
Baker & Taylor Bks (donated portion) (10/6)			-13.97	
Ad Co Library (donation bal adjust) (10/6)			-27.89	
TOTAL (OCTOBER BALANCE FWD)	749.25	23010.55	877.34	
OCTOBER CASH INCOME				
FINES				400.30
BK SALE				28.75
LIBRARY CARDS				24.00
PASSTHRUS (Non-Income)				-77.11
FEES (& postage)				121.40
LOST/DAMAGED				76.50
DONATIONS & GRANTS				27.19
COPIES				312.30
TOTAL OCTOBER CASH INCOME				913.33
ACTIVITIES & CIRCULATION				
Reference Questions	669			
Interlibrary Loan Requests	1371			
Interlibrary Loan Checkouts	2255			
Total Circulation	9511			
Interlibrary Photocopies	152			
Interlibrary Loans Out of System	91			
Microfilm Used in House	48			
Typewriter Users	5			
Stereo Users	6			
Library Material Copies (b&w - color)	2221			
New Borrowers	98			
Total Volunteer Hours	130			
Computer Users	1596			

**Adams County Library
Board Minutes
11/24/08**

The meeting was called to order by President Nelson at 1:03 p.m. Present were Kreten, Albrecht, Renner, Townsend, Nelson, Challoner and Director Calef. Heideman was excused.

President Nelson verified that the meeting was properly announced.

The agenda was amended to add (F.) Publicity Report to the Director's Report and approved.

Motion to approve the amended agenda was made by Challoner, 2nd by Albrecht and carried unanimously.

Public input was invited. No members of the public were in attendance.

Motion to approve the minutes of the October meeting was made by Townsend, 2nd by Kreten and carried unanimously.

The monthly bill statement was reviewed.

Motion to approve the Financial Report as mailed was made by Townsend, 2nd by Kreten and carried unanimously.

Communications & Reports:

None

South Central Library System report:

Townsend reported she is on the nominating committee, elections are coming up. South Central is looking for a new meeting place due to overcrowding of the current facility.

Director's Report:

- A. Circulation for October was **9511!** A new record!! October last year was 8147.
- B. Neither PLAC nor LINK met in November. The next meetings will be Dec. 4th and 11th.
- C. Stephanie Klopotek is off for her surgery and not able to return for several (6?) weeks. The LTE, Diane Pfister, is covering most of her hours as well as (retired) Sandy Wellumson's hours. Will be challenging to keep up with all-time record high patron use of library and less staff.
- D. The 2009 budget was adopted by the County Board on November 18th.
- E. Have you noticed the new signs on Hwy. 13? Many thanks to Mary Nelson for completing the project. The total cost was \$257.52. The airport and the school district will each pay 1/3rd = \$85.84 each.
- F. Publicity Report: Friendship Café placemats have information on area businesses. We can purchase 15,000 for \$179.00.

Motion to purchase placemats to further publicize the library was made by Albrecht, 2nd by Challoner and carried unanimously.

Friday story times have picked up. We have had 7-12 children the past few weeks.

Our Halloween party went very well. There were 65+ children. Parents stayed to help which made a difference this year.

Recommendations for Library Board Members:

Nelson's and Kreten's terms are up. Recommendation was to continue Nelson and Kreten as library board members.

Recommendations for SCLS representative: Recommended Townsend continue as SCLS representative with Nelson as alternative.

Appoint Nominating Committee for Officers: Nelson and Albrecht were appointed.

Appoint Auditing Committee for Petty Cash: Kreten and Renner were appointed.

Identify possible upcoming items for future meetings:

- A. Progress of the poster detailing Friends of the Library contributions
- B. Hours stenciled on the front door need Saturday hours added
- C. Scrapbook materials now at the Historical Society
- D. Display box in the front hall
- E. Downing memorial cabinet

Adjourned at 1:23 p.m.

The next meeting will be held **Monday, January 26th at 1:00 p.m.** at the Adams County Library. There will be a potluck celebration for staff and board members beginning at 12:00p.m.

Respectfully submitted by Barb Albrecht, Secretary

NOVEMBER 2008 CASH INCOME REPORT

DATE	FINES	BK SALE	LIB CARDS	PASSTHRUS (NON-INCOME)	FEES (fax, postage etc)	LOST/DMG	DONATIONS (or GRANT)	COPIES	TOTAL
1	18.40	2.50						1.30	22.20
2	0.00							0.00	0.00
3	21.85	1.00	4.00		10.25		1.15	17.15	55.40
4	9.40	1.50	4.00		3.00		0.75	8.80	27.45
5	8.10			-40.00	27.00			35.15	30.25
6	16.60		2.00	350.00	3.00			5.45	377.05
7	10.10	1.50			2.00			14.05	27.65
8	13.30	6.00	4.00					30.90	54.20
9	0.00							0.00	0.00
10	1.25	5.00			21.00	31.50	0.15	18.10	77.00
11	0.00							0.00	0.00
12	5.30	4.00						14.95	24.25
13	17.10	3.00	6.00		0.25		0.23	16.25	42.83
14	28.95	2.00	2.00		1.00		0.25	6.45	40.65
15	0.10	16.00	2.00					7.15	25.25
16	0.00							0.00	0.00
17	3.90	3.50			2.00			6.75	16.15
18	25.70	3.50	4.00		2.00	15.00	0.30	21.80	72.30
19	14.60	4.50	4.00				0.40	8.40	31.90
20	31.90	4.00	2.00		0.25		0.05	7.65	45.85
21	1.20	4.00	2.00		14.00		0.05	4.05	25.30
22	0.00	1.50	4.00				0.50	3.75	9.75
23	0.00							0.00	0.00
24	26.70	10.00	2.00		5.00	23.00	0.40	9.25	76.35
25	9.50	9.00		85.84			0.40	6.90	111.64
26	18.60	2.50		-40.00	2.25		0.06	32.55	15.96
27	0.00							0.00	0.00
28	0.00							0.00	0.00
29	0.00							0.00	0.00
30	0.00							0.00	0.00
31	0.00							0.00	0.00
TOTAL	282.55	85.00	42.00	355.84	93.00	69.50	4.69	276.80	1209.38

NOVEMBER 2008 CASH INCOME REPORT

[illegible]

NOVEMBER 2008 DIRECTOR'S REPORT

ITEM	CHECKING	SAVINGS	DONATION	CURR MO
BALANCE FORWARD OCTOBER	749.25	23010.55	877.34	
OCTOBER INCOME (deposited in Nov)				
CHECKING ACCOUNT DEPOSIT	300.00			
Transferred from savings				
SAVINGS ACCOUNT DEPOSIT		629.34		
Interest	0.30	38.75	0.30	
DONATION ACCOUNT DEPOSIT			27.19	
TOTAL	1049.55	23678.64	904.83	
NOVEMBER EXPENDITURES				
Rosemary Garfoot PL (YA bks) (11/5)	-21.00			
Dan Calef (50 pumpkins for party) (11/5)	-25.00			
B&T Entertainment (Exercise DVD) (11/18)	-12.23			
Great Glacier (water) (11/18)	-29.70			
EO Johnson Co (copy fee) (11/18)	-24.17			
Verizon North (comp lab DSL) (11/18)	-113.38			
Diverse Media Inc (Pilates DVD) (11/26)	-31.64			
US Post Office (1 roll stamps) (11/26)	-42.00			
US Post Office (lls) (11/24)		-36.62		
Ad Co Highway Dept (Hwy signs) (11/24)		-257.52		
TOTAL (NOVEMBER BALANCE FRWD)	750.43	23384.50	904.83	
NOVEMBER CASH INCOME				
FINES				282.55
BK SALE				85.00
LIBRARY CARDS				42.00
PASSTHRUS (Non-Income)				355.84
FEES (& postage)				93.00
LOST/DAMAGED				69.50
DONATIONS & GRANTS				4.69
COPIES				276.80
TOTAL NOVEMBER CASH INCOME				1209.38
ACTIVITIES & CIRCULATION				
Reference Questions	598			
Interlibrary Loan Requests	1137			
Interlibrary Loan Checkouts	1983			
Total Circulation	7892			
Interlibrary Photocopies	96			
Interlibrary Loans Out of System	85			
Microfilm Used in House	51			
Typewriter Users	4			
Stereo Users	5			
Library Material Copies (b&w - color)	1708			
New Borrowers	47			
Total Volunteer Hours	128			
Computer Users	1391			

ADAMS COUNTY PLANNING & DEVELOPMENT COMMITTEE
MEETING: November 5, 2008 at 9:00 A.M.
ROOM A231 – COURTHOUSE
FRIENDSHIP, WISCONSIN

At 9:00 A.M. Chairman Glenn Licitar called the Adams County Planning & Development Committee meeting to order with the following members present: Joanne Sumpter, Vice-Chair; Terry James, Secretary; Sylvia Breene; Richard Colby; Mike Keckeisen and Joe Stuchlak. Others present were: Phil McLaughlin, Zoning Administrator and Cathy Allen, Recording Secretary. Was this meeting properly announced? Phil McLaughlin stated that it was.

Public Hearings: Donald Regnier – Rezoning request of a portion of a parcel (1 Acre) from a Conservancy District to a Recreational/Residential District of the Adams County Shoreland Protection Zoning Ordinance for possible future cabin site on property located in the SE ¼, SW ¼, Section 36, Township 19 North, Range 6 East, at 774 Chicago Avenue, Town of Big Flats, Adams County, Wisconsin. Terry James made a motion to table the request until Mr. Regnier completes an inventory checklist required for Conservancy District rezoning requests on the above described property. Richard Colby seconded the motion. Roll Call Vote: 7-Yes. Motion carried. Terry James made a motion to deviate to the third hearing. Richard Colby seconded the motion. All in favor. Motion carried. Malgorzata & Adams Zajac – Rezoning request of a parcel (27.51 acres) from an A-1 (15) Exclusive Agricultural District to an A-3 Secondary Agricultural District of the Adams County Comprehensive Zoning Ordinance to split the property located in the SW ¼, NW ¼, Section 10, & the SE ¼, NE ¼, Section 9, Township 14 North, Range 6 East, Lot 1 of CSM 2001 at 1007 Cty Hwy K, Town of Dell Prairie, Adams County, Wisconsin. Richard Colby made a motion to approve the request and recommend enactment of the zoning change, on the above-described property, to the County Board for final action. Joanne Sumpter seconded the motion. Roll Call Vote: 7-Yes. Motion carried.

Phil McLaughlin left the meeting to attend court proceedings at 9:30 a.m.

Agnes C. Ronczkowski – Rezoning request of a parcel (38.97 acres) from an A-1 Exclusive Agricultural District to an A-3 Secondary Agricultural District of the Adams County Comprehensive Zoning Ordinance to allow the parcel to be split on property located in the SE ¼, SW ¼, Section 14, Township 14 North, Range 6 East, on Gillette Lane, Town of Dell Prairie, Adams County, Wisconsin. Terry James made a motion to approve the request and recommend enactment of the zoning change, on the above-described property, to the County Board for final action. Joe Stuchlak seconded the motion. Roll Call Vote: 7-Yes. Motion carried.

Phil McLaughlin rejoined the meeting at 10:00 a.m.

Chairman Licitar adjourned the Public Hearing portion of the meeting and asked if the business portion had been properly noticed. Mr. McLaughlin stated that it was.

Joanne Sumpter made a motion to approve the agenda. Sylvia Breene seconded the motion. All in favor. Motion carried.

ADAMS COUNTY PLANNING & DEVELOPMENT COMMITTEE
MONTHLY MEETING:
November 5, 2008
PAGE #2

Greg Rhinehart, County Surveyor, presented the Surveyor's report for the month of October to the Committee for review and approval. Terry James made a motion to approve the Surveyor's report as presented. Joanne Sumpter seconded the motion. All in favor. Motion carried.

Joanne Sumpter made a motion to deviate to item #11-correspondence. Sylvia Breene seconded the motion. All in favor. Motion carried. Phil McLaughlin informed the Committee that he had correspondence from Ray Helmer requesting the County's aid in gaining access to his landlocked property for the purpose of being able to comply with the Department of Natural Resources requirements of Managed Forest Law. It was the consensus of the Committee that the matter should be between the owner, adjacent owner and possibly the Town.

Mr. McLaughlin informed the Committee that budget adjustments amounted to letting the Finance Committee know that it was preferred that any increases be added to the departments anticipated revenues for 2009 instead of adjusting the budget.

Jodi Helgeson, Register of Deeds joined the meeting at 10:00 a.m. and addressed the Committee regarding office proceedings.

Mike Keckeisen made a motion to deviate from the agenda and approve the October 3 and October 17, 2008 Committee Meeting Minutes as presented. Joanne Sumpter seconded the motion. All in favor. Motion carried.

Phil McLaughlin presented the Financial Report for the month of September and the Comp-Time Report for the month of October to the Committee for review. Mike Keckeisen made a motion to approve the Financial and Comp-Time Reports as presented. Terry James seconded the motion. All in favor. Motion carried.

Terry James made a motion to recess for a short break. Mike Keckeisen seconded the motion. All in favor. Motion carried.

RECESS: 10:14 a.m.
RECONVENE: 10:28 a.m.

Corporation Counsel, Jack Albert joined the meeting.

Phil McLaughlin presented the Committee with a copy of proposed revisions to wording of the Adams County Shoreland Protection Ordinance along with Corporation Counsel's suggestions. He informed the Committee that the first change was listing the current Planning & Development Committee members in the front of the Ordinance.

Mr. McLaughlin presented the Committee with the Town of Richfield Zoning/Shoreland Map to demonstrate the phrase "contiguous area within a general wetland area" that has been added to Section 2-1.03 to address the areas that extend further than the NR115 specifications of "within 1000' of a lake or 300' of a stream". Section 2-1.03(B) defines "contiguous areas".

ADAMS COUNTY PLANNING & DEVELOPMENT COMMITTEE
MONTHLY MEETING:
November 5, 2008
PAGE #3

Mr. McLaughlin stated that on page 12, in Sections 4-2.01, 4-2.02 and 4-2.03 the phrase "as measured in a straight line from the points of intersection of the ordinary high water mark and the lot lines" has been removed. That phrase would contradict the "35' inland from all points" phrase.

Added following Section 4-2.03 is "Exception to Section 4-2.01, 4-2.02 and 4-2.03 above: Any Lot with thirty (30) feet or less of water frontage." Discussion followed.

Section 4-2.05 was added and should read "Permitted shoreline stabilization measures are acceptable as contributing to the measurement of the thirty-five (35) foot buffer requirement above the Ordinary High Water Mark."

Terry James read letters from concerned Town of Rome property owners in general opposition to the Adams County Shoreland Protection Ordinance. Discussion followed regarding Lake Associations, Realtors etc., and responsibilities of informing waterfront property owners/buyers of regulations.

Section 6-1.06. Chris Murphy suggested replacing the word "establish" with "enhancement" and "installation" with "maintenance". Discussion followed.

Chairman Licitar adjourned the debate portion of the discussion.

Joanne Sumpter made a motion for Section 6-1.06 to read as follows "Non-existent, inadequate or otherwise ineffective thirty-five (35) ft. shoreline buffer areas as set forth in Section 4 shall be considered nonconforming uses unless under an existing maintenance / management plan approved by Adams County. In such cases, no Zoning Permit shall be issued without a shoreline buffer restoration/enhancement plan and a maintenance agreement approved by and filed with the Land and Water Conservation and Planning and Zoning Departments. Shoreland buffer restoration/enhancement plan shall result in a thirty-five (35) ft. deep area measured upland from the Ordinary High Water Mark that shall not be mowed and shall consist of a minimum fifty (50) percent native plant canopy upon maturity." Mike Keckeisen seconded the motion. 5-Yes. 2-No (James, Stuchlak). Motion carried.

Joanne Sumpter was excused at 12:22 p.m.

Mike Keckeisen made a motion to revisit Section 6-1.06 and to include any departmental policy. Terry James seconded the motion. 6-Yes. 1-Absent (Sumpter). Motion carried.

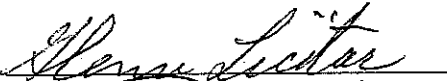
Discussion followed. Terry James made a motion to add the example of a shoreland buffer restoration/enhancement plan submitted by Chris Murphy, at the end of Section 6-1.06 of the ordinance. Mike Keckeisen seconded the motion. 6-Yes. 1-Absent (Sumpter). Motion carried.

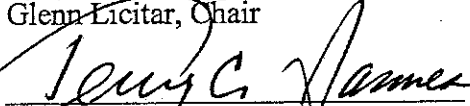
Richard Colby was excused at 12:45 p.m.

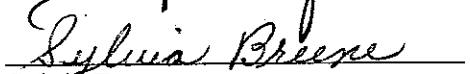
ADAMS COUNTY PLANNING & DEVELOPMENT COMMITTEE
MONTHLY MEETING:
November 5, 2008
PAGE #4

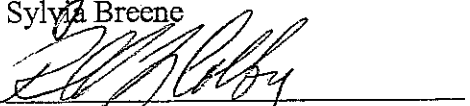
Terry James made a motion to adjourn but resume the discussion on language revisions at Section 6-2.01 and the discussion on Farmland Preservation & exclusive Agriculture Zoning at the next regularly scheduled meeting on December 3, 2008. Mike Keckeisen seconded the motion. 5-Yes. 2 Absent (Sumpter, Colby).


ADJOURNED: 1:10 P.M.

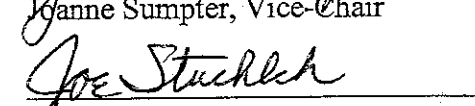

Glenn Licitar, Chair


Terry James, Secretary



Sylvia Breene


Richard Colby


Joanne Sumpter, Vice-Chair


Joe Stuchlak


Mike Keckeisen


Cathy Allen, Recording Secretary

ADAMS COUNTY PLANNING & DEVELOPMENT COMMITTEE
MEETING: December 3, 2008 at 9:00 A.M.
ROOM A260 – COURTHOUSE
FRIENDSHIP, WISCONSIN

At 9:00 A.M. Vice-Chair Joanne Sumpter called the Adams County Planning & Development Committee meeting to order with the following members present: Terry James, Secretary; Sylvia Breene; Richard Colby; Mike Keckeisen and Joe Stuchlak. Others present were: Phil McLaughlin, Zoning Administrator; Cathy Allen, Recording Secretary; Greg Rhinehart, County Surveyor. Was this meeting properly announced? Phil McLaughlin stated that it was.

Public Hearings: Donald Regnier – Tabled Rezoning request of a portion of a parcel (1 Acre) from a Conservancy District to a Recreational/Residential District of the Adams County Shoreland Protection Zoning Ordinance for possible future cabin site on property located in the SE ¼, SW ¼, Section 36, Township 19 North, Range 6 East, at 774 Chicago Avenue, Town of Big Flats, Adams County, Wisconsin. Mike Keckeisen made a motion to deny the request on the above described property and forward that recommendation to the County Board for final action. Mr. Keckeisen feels that Conservancy regulations and consistency must be followed. Joe Stuchlak seconded the motion. Roll Call Vote: 4-Yes. 2-No (Sumpter, Colby). 1-Absent (Licitar). Motion carried. Majestic Pines Retreat LLC. – Rezoning Request of 60.235 acres from an A1 Exclusive Agricultural District and an A3 Secondary Agricultural District to an R2 Rural Residential District of the Adams County Comprehensive Zoning Ordinance to allow a single family subdivision with a Conditional Use Permit under Section 5-6.03(C) to allow daily/weekly rental of the existing dwelling at 3007 2nd Avenue located in Pt. of the NE ¼, NW ¼, Section 1 and the NE ¼, NE ¼, Section 2, Township 15 North, Range 7 East, Lot 1 of CSM #1150, Town of Jackson, Adams County, Wisconsin.

Glenn Licitar joined the meeting at 9:40 A.M.

Chris Murphy joined the meeting at 10:22 A.M.

Richard Colby made a motion to recommend enactment of the zoning change, on the above-described property, to the County Board for final action. Joanne Sumpter seconded the motion. Roll Call Vote: 5-Yes. 2-No (Keckeisen, Stuchlak). Motion carried.

Terry James made a motion to deny the Conditional Use Permit request for daily/weekly rental of the existing dwelling in an A-1 District and suggested that the petitioner reapply upon approval from the County Board for the rezoning to an R-2 District. Sylvia Breene seconded the motion. Roll Call Vote: 4-Yes. 3-No (Licitar, Sumpter, Colby). Motion carried.

Discussion was held upon petitioner's objection to the denial. The Committee was in agreement that the denial stands.

Chairman Licitar adjourned the Public Hearing portion of the meeting and asked if the business portion had been properly noticed. Mr. McLaughlin stated that it was.

Joanne Sumpter made a motion to recess. Mike Keckeisen seconded the motion. All in favor. Motion carried.

ADAMS COUNTY PLANNING & DEVELOPMENT COMMITTEE
MONTHLY MEETING:
December 3, 2008
PAGE #2

RECESS: 11:20 A.M.
RECONVENE: 12:15 P.M.

Chairman Glenn Licitar called the meeting to order at 12:15. Richard Colby was excused.

Terry James made a motion to approve the business agenda. Joe Stuchlak seconded the motion. All in favor. Motion carried.

Greg Rhinehart, County Surveyor, presented the Surveyor's report for the month of November to the Committee for review and approval. Mike Keckeisen made a motion to approve the Surveyor's report as presented. Joanne Sumpter seconded the motion. All in favor. Motion carried.

Phil McLaughlin requested that the Committee consider withdrawing the County from the Farmland Preservation Program under exclusive agriculture zoning. He went on to explain the requirements that DATCAP places on the County for recertification of the Farmland Preservation and Exclusive Agriculture Zoning which allows farmers to receive tax credits under the program. Mr. McLaughlin also stated that there are only four participants under this program currently that would be affected by the decision, and that they would have the option of retaining tax credits through a Farmland Preservation Agreement through the Land & Water Conservation Department.

Richard Colby joined the meeting at 12:29 P.M.

Mike Keckeisen made a motion for Phil McLaughlin to proceed with plans to withdraw from the Farmland Preservation Program under exclusive agriculture zoning. Terry James seconded the motion. All in favor. Motion carried.

Discussion was held regarding revisions to wording in the Adams County Shoreland Protection Ordinance.

Joe Stuchlak suggested using 33% of the actual setback from primary structures as a required buffer.

John Beale from Sandstone Realty expressed his objection to placing any more requirements or restrictions on waterfront properties.

Discussion followed.

Section 6-1.06 Terry James made a motion to keep the italicized wording and add "If less than a 35' buffer is to be established, it shall be 33% of the distance from the Ordinary High Water Mark to the primary structure for buffer measurement and these will all be implemented by September 30, 2013, unless prior to date, NR115 requires less for compliance. Richard Colby seconded the motion. All in favor. Motion carried.

Terry James made a motion to accept 4-2.01 and 4-2.02 as follows:

4-2.01 No more than thirty (30) percent of the length of this strip shall be clear-cut to the depth of the strip.

ADAMS COUNTY PLANNING & DEVELOPMENT COMMITTEE
MONTHLY MEETING:

November 5, 2008

PAGE #3

4-2.02 Cutting or removal of this thirty (30) percent shall not create a clear cut opening in this strip greater than thirty (30) feet wide for every one hundred (100) feet of shoreline. In all cases, clear cut openings shall not exceed thirty (30) feet in width at any one (1) location and when the length of shoreline allows, there shall be a minimum of thirty-five (35) feet between clear cut openings.

Joanne Sumpter seconded the motion. All in favor. Motion carried.

Terry James made a motion change Section 4-2.03 to read "In the remaining seventy (70) percent length of this strip natural existing vegetation shall be preserved for natural beauty and to control erosion as specified in Section 6-1.06. Maintenance of grasses may be trimmed to a height of no less than twelve (12) inches." Joanne Sumpter seconded the motion as long as the words "natural existing" is also removed. All in favor. Motion carried.

Phil McLaughlin presented the Financial Report for the month of October and the Comp-Time Report for the month of November to the Committee for review. Richard Colby made a motion to approve the Financial and Comp-Time Reports as presented. Joanne Sumpter seconded the motion. All in favor. Motion carried.

Correspondence: None.

Joanne Sumpter made a motion to adjourn until the next regularly scheduled meeting on January 7, 2008. Joe Stuchlak seconded the motion. All in favor. Motion carried.

ADJOURNED: 2:40 P.M.

Glenn Licitar, Chair

Joanne Sumpter, Vice-Chair

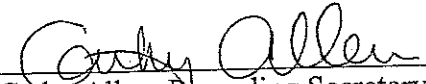
Terry James, Secretary

Joe Stuchlak

Sylvia Breene

Mike Keckeisen

Richard Colby



Cathy Allen, Recording Secretary

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE.

ADAMS COUNTY PROPERTY COMMITTEE

Wednesday, November 19, 2008 9:30 a.m.

Room A231, Courthouse

Friendship, WI 53934

CALL MEETING TO ORDER: Chairman Dehmloew called the meeting to order at 9:30 a.m.

WAS THE MEETING PROPERLY NOTICED? Yes

ROLL CALL:

Present: Supervisors Hartley, Kotlowski, Babcock, Dehmloew and Kirslenlohr

Others present: Barbara Petkovsek, Administrative Coordinator; Tracy Hammen, Maintenance Supervisor; Dee Helmrick, Clerk of Courts

Approve the Agenda – Motion by Kirslenlohr seconded by Kotlowski to approve the agenda as printed. Voice vote. Motion carried.

Approve Minutes – October 7, 2008 meeting – Motion by Babcock seconded by Hartley to approve the minutes as printed. Voice vote. Motion carried.

Public Participation on Agenda Items – There was no public participation

Report from Airport Commission – Report will be presented at the December meeting.

Clerk of Courts

Need for additional file storage space – Dee Helmrick, Clerk of Court appeared before the committee regarding the need for storage space by the end of 2009.

Discuss and/or act on costs for moving furniture to replace carpet – Dee Helmrick reported to the committee that she had received an estimate of \$6500 for the sectioned furniture/panels to be dismantled/reassembled when the office was carpeted. No prices have been acquired for moving files off from shelves and replacing them. Discussion held regarding use of carpet squares vs. rolled carpet. **Motion** by Kotlowski seconded by Kirslenlohr to consider additional options for carpet replacement in the Clerk of Courts Office. Voice vote. Motion carried. Carpet replacement in Clerk of Courts office will be delayed until 2009 and other areas will have the carpet replaced in 2008.

Review and accept and/or reject proposals for the following:

Snow Removal – Proposals received as follows:

1. Hintz Excavating - \$75 per hour for 5 yd loader, 10 ft. plow truck, quad axle dump truck, salt truck (plus salt)
2. Robert Kierstyn - \$60 per hour for plowing, \$75 per hour for loader and dump truck

Tim Hintz, Hintz Excavating was present for discussion.

After discussing amount of locations to be plowed and services currently being provided,

Motion by Hartley seconded by Kirslenlohr to reject all proposals. Voice vote. Motion carried.

Motion by Hartley seconded by Babcock to extend the current contracts at proposed prices for another year. Voice vote. Motion carried.

NOTE: Current contracts – Hintz Excavating has courthouse/annex/law enforcement center, central storage facility and community center; Robert Kierstyn has health and human services and practical cents.

Custodial Services

See attached spreadsheet

Motion by Babcock seconded by Kotlowski to contract with Advanced Janitorial for custodial services for Highway, Solid Waste, Community Center to include supplies and to contract with Gary's Cleaning Service for Health and Human Services to include supplies per their proposal. Voice vote. Motion carried.

Long Range Space and Facilities Needs –

Bids were received as follows:

Bidder	Total Bid
Graef Anhalt Schloemer (GAS)	99,800
Dimension Four / Foth	124,444
Alternative 1 (County Maint. Involvement)	73,444
Alternative 2 (Concentrated Effort)	85,444
SEH	27,000
Ayers Associates	45,800

Motion by Kotlowski seconded by Hartley to interview all consultants starting at 1:00 p.m. on December 2, 2008 prior to taking any action. Voice vote. Motion carried.

Update on maintenance items

Community Center – insulation, facia, signage – Tracy Hamman reported that the insulation project at the community center has been completed; the individuals contacted regarding facia have not returned calls at this time, the banner for high speed internet signage over the community center has been removed.

Other items – The roof at the fairgrounds has been repaired under the 10 year warranty; the chimney work in the courthouse has been completed.

Discuss and/or act on heating/lighting/utility efficiencies – Tracy Hamman reported that Alliant has completed a walkthrough of our facilities and will be submitting a report.

Open bids(if received) on tax deed property – accept and/or reject any/or all bids – No bids received.

Reconsider and act on bid for tax deeded parcel No. 2 -

TOWN OF QUINCY, ADAMS COUNTY

PARCEL NO. 2 (2404 18th Ave) 1.5 acres \$5,000

26-1211 The South One Hundred (100) feet of the North Two Hundred (200) feet of the West Half of the West Half of the Northwest Quarter (W ½ W ½ NW ¼) of Section Thirty-three (33), Township Seventeen (17) North, Range Five (5) East. Also known as Tract B25 of Pineorama, an unrecorded subdivision. All being in the Town of Quincy, County of Adams, State of Wisconsin -

The individual that had the high bid on this parcel was unable to secure financing.
Motion by Kotlowski seconded by Hartley to accept the next highest bid of Dennis Pittsey Sr. for \$12,000. Voice vote. Motion carried.

Set next meeting date and agenda items – December 2nd at 1:00 p.m. and December 9th at 9:30 a.m.,

Adjournment – Motion by Kirslenlohr seconded by Kotlowski to adjourn at 12:05 a.m. Voice vote. Motion carried.

Respectfully submitted,

Barbara Petkovsek, Recording Secretary

Minutes are unofficial until approved by Committee

**PUBLIC SAFETY & JUDICIARY COMMITTEE MEETING
MINUTES - NOVEMBER 12, 2008**

DATE: November 12, 2008 TIME: 9:00 a.m. PLACE: A231
Adams County Courthouse 400 Main Street Friendship, WI 53934

MEMBERS PRESENT: Al Sebastiani, Florence Johnson, Cynthia Loken, Jerry Kotlowski, Terry James

OTHERS PRESENT: Sheriff Renner, Chief July, Captain Beckman, Jane Grabarski, Nick Segina, Deb Barnes, Dee Helmrick, Terry Warner, Brenda Schwertsig, Linda McFarlin, Shirli Suchomel

1. Call to Order – At 9:01 a.m. Chair Sebastiani called the meeting to order.
2. Was the meeting properly announced? – Yes.
3. Roll call: Sebastiani, Johnson, Loken, Kotlowski, James present.
4. Approve the Agenda – **MOTION** by Johnson/James to approve the November 12, 2008, meeting agenda. MC/Unan.
5. **MOTION** by Johnson/Loken to approve the minutes from October 8, 2008, Public Safety & Judiciary Committee meeting with a spelling correction of “committee” on page one, Family Court Commissioner. MC/Unan.

MOTION to deviate the agenda to Emergency Management was made by James/Kotlowski. MC/Unan.

Emergency Management - Jane Grabarski gave a report from Foth on the radio system upgrade and the tower project. The main tower is up, lit, and fenced. Grabarski negotiated the price for the four rented towers at \$150.00 a month each, down from over \$700.00 each per month, and the written contract will arrive soon. A letter from the Airport Manager expressing concerns for height restriction was mentioned but the FAA licensed the tower and Planning and Zoning granted the variance. There is no contract yet for Level B Hazmat services from Juneau County who was last contacted concerning this two weeks ago. Applications are out to people for the CDBG grant for flooding damage to low and mid-income homes; \$198,000.00 is already on hand for the unmet needs from FEMA assistance. A Pre-Disaster Mitigation Task Force meeting will be held to determine the greatest risk locally and what will happen in response. Grabarski gave Committee a flow chart of how people get assistance. She explained the FEMA payments for public assistance, with \$310,144.39 to be paid as the 75% share of total projects in various locations. Grabarski was at the WEMA Conference in the last week of October where she was elected Treasurer of WEMA. She showed Committee the book of Federal and State statutes on Emergency Management defining the requirements of the department and explained that it will be re-numbered when the latest edit is finished. She underwent training in long-term power outage, urban and rural. The trailers are stored in the Town of Adams. A mandatory Winter Awareness Week is being conducted with public service announcements. Two exercises with Wisconsin River Power Company are scheduled on dam failure as a four-county tabletop exercise in January will be followed by a functional exercise in February. No conferences or training will be coming up this month. Grabarski presented her Summary of Checks report. James inquired about the progress of ID badges for 1st Responders. Grabarski stated it is in the hands of Personnel and she will follow up on it.

Coroner's Report - Nick Segina stated there were 15 deaths in October, two of which were suicides. Columbia County is providing forensic autopsies which saved \$500.00 on one of the autopsies. He gave Committee the Coroner's vouchers. The proposed Coroner's new fees passed and implementation began November 1, 2008. Committee questioned mileage claims on a voucher and Terry Scheel is to respond. Committee signed the vouchers.

**PUBLIC SAFETY & JUDICIARY COMMITTEE MEETING
MINUTES - NOVEMBER 12, 2008**

Family Court Commissioner – Dennis McFarlin not present.

Child Support – Deb Barnes had submitted her Performance Measures and Check Summary in Committee's mailboxes before the meeting. She explained that support collection was down but monies received in reallocation balanced the budget in the black. The service contract with Juneau County is going well. Wendy is tracking calls which have taken 2.5 hours per day or less. The contract is for wages and benefits to cover the cost of Wendy's time, as well as charges for paper, envelopes, and postage costs. The contract is due for renewal and re-evaluation in January. At the Regional Directors meeting in Wausau Barnes discovered that Child Support will have a centralized call center for all calls in the state as of January 1, 2010. It will be mandatory for counties to participate and monies will be required of each county for this call center. It will result in minimal calls being received at any local office, which may affect staffing requirements. She is working on the 2009 cooperative agreements between the Child Support agency, Court Commissioner, Sheriff's Department, and legal counsel, as well as the State/County Contract.

Clerk of Circuit Court – Dee Helmrick gave the District Attorney's folder to Committee. She had already submitted the Community Service Coordinator's report and October's summary of expenses to Committee in their mailboxes. She was informed that new carpeting will be installed in her department, requiring dismantling of electronics in the furnishings and movement of all files to empty the room. The carpeting itself is supposed to take four hours to remove and install new. She wished to hire professionals to dismantle the desks, move them, and replace them, with Community Service workers doing some of the non-technical tasks. The Video Conferencing project was proposed to be done in this same time frame. Sebastiani suggested she talk with Property Committee. Helmrick informed him there is no money in Clerk of Court budget for this, and her Indigent account line item will run out this year. The carpeting project is to take place on a Friday.

Register in Probate – Terry Warner informed Committee that her line items for postage is running short due to juvenile and CHIPS cases that require mailed items, but Operations Supplies line item has \$500.00 which will balance the budget again. Video Conferencing vendors were here doing a site visit to the jail. The system is scheduled to be installed by December 31, 2008. The DAR system for Courtroom B has been held off until the Video Conferencing project is done within the budget. Helmrick stated it has been proposed that the existing sound system be removed from Courtroom A and moved to Courtroom B for phone conferencing. She has an estimate of \$3,600.00 for this move, less the cost of usable existing equipment for a maximum estimated final cost of \$3,500.00. The original system cost \$17,000.00 in 1995.

District Attorney – not present.

Sheriff's Department – Sheriff Renner reported a good in-service Tuesday with multi-departmental employee attendance. He said it was good for the county and should be considered yearly. Project Lifesaver donations are coming in. Six candidates are being considered for the advertised Lieutenant's position for testing and interviews. Two Road Officers in the department are being background checked by another agency, and there is no eligibility list. Fifty applications were received and testing is being scheduled to create a new list. Supervisor James inquired how much it costs to start a new Road Officer and Chief July responded that all factors considered it is \$100,000.00. Sheriff stated that most of the employees are not looking for work elsewhere and he is satisfied with that. Committee will approach the Executive Committee for any resolution or ordinance stating there was a residency requirement to work in this department.

**PUBLIC SAFETY & JUDICIARY COMMITTEE MEETING
MINUTES - NOVEMBER 12, 2008**

Animal Control report was in the Committee packet. Brenda Schwertsig of the Shelter was present and distributed the drawings for the new Shelter addition. She and Christine Akkerman have been to euthanasia training, and they are authorized now to euthanize. The main problem is feral cats, which are basically unadoptable and do not adapt to households. A Drug Enforcement Agency license is required, and forms are being filled out for permission to keep euthanasia drugs at the Shelter. This will require a locked room with a combination safe or bolted meds cabinet, and only two people are allowed access. A security system was installed last year. Committee had questions on euthanasia's physical process on the animals, which Brenda answered. She stated they will hold a membership drive to raise money in addition to Dr. Westly Willard's memorial donation that should cover 90% of the Shelter addition. The outside shell is expected to be up by Christmas. No euthanasia has yet been done because of space constrictions. AniMart takes Shelter animals at EastTown Mall in Madison, and shelter sharing moves animals around to prevent euthanasia as much as possible. Planning and Zoning has issued the building permit. Employees have to be carefully screened and the Sheriff's Department will be conducting the background checks. Supervisor Johnson inquired about a person training under Ed Baron to become backup for Animal Control Officer, and she asked to see the original agreement between Ed Baron and the County. Sheriff stated he has made no steps to find anyone because of money constraints. He added that Townships handle animal complaints in other counties. A contracted service for Animal Control was suggested as an alternative.

Chief Deputy July reported that some line items have gone over budget this year. Supervisor James inquired about the monthly Jail Health contracted fee and asked where \$2,100.00 in furniture was spent. Chief stated the furniture was for the Captain's office. He stated that reimbursement for bullet proof vests has arrived electronically deposited into the Sheriff's account and he has written checks to the County Treasurer to get the money deposited with the County.

Nick Segina returned to the meeting with information about Wisconsin Coroners and Medical Examiners January Training Conference on Basic Death Investigation with a deadline of December 7 to reserve the hotel room. He asked for two room reservations. Committee wants this request from elected Coroner Terry Scheel, even if it involves a late fee, and whether he decides it comes from the 2008 or 2009 budget. **MOTION** by James/Loken not to allow room reservations and registration without Terry Scheel's request and whether 2009 budget funds are available. MC/Unan.

Captain Beckman reported the hiring of two new transport officers, both of whom are retired experienced law enforcement officers. He stated he believes they will do well here. Electronic Monitoring generated \$39,297.00 so far, with a budgeted expected revenue in 2008 of \$40,000.00. He stated EM is a great program for the county. Huber generated \$8,832.12 and will hit budgeted expected revenue, and Safekeepers generated \$65,824.00, already exceeding 2008's budgeted \$40,000.00 in expected revenue. Jail overtime figures were not yet available at the time of this meeting. In the last pay period (09/02/08 - 10/11/09) 25 hours of overtime was worked covering vacation and 65 hours covering jail academy training. Jail is at full staff now for the first time since mid-2006. Of 112 possible shifts, only 11 were filled because of staffing three officers on a shift. A written agreement for minimum staffing (as indicated in the State Jail Inspector's 2008 Report) was not presented to the County Board yet but it is being worked on. The jail washer and dryer project is finished and came in \$4,000.00 under budget. With this new "greener" equipment, the Department should realize a substantial savings in utilities, as a 25-lb load of laundry now only takes 30 minutes from start to finish, versus the hour-and-a-half-plus it used to take. This equipment was purchased and is not leased. Captain reported three car-deer accidents November 5, 6, and October 16.

**PUBLIC SAFETY & JUDICIARY COMMITTEE MEETING
MINUTES - NOVEMBER 12, 2008**

MOTION by Loken/James to take a five minute break. MC/Unan. At 11:02 a.m. the meeting recessed, then reconvened at 11:08 a.m.

MOTION by James/Kotlowski to convene in closed session per Wis Stats 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: Discuss personnel matters; and Wis Stats 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session: Discuss contract negotiations for Local 414. ROLL CALL VOTE: Johnson: Yes. James: Yes. Sebastiani: Yes. Loken: Yes. Kotlowski: Yes. Unanimous. Shirli Suchomel left the room as the meeting closed at 11:09 a.m.

MOTION by Kotlowski/Loken to reconvene in open session per Wis. Stat 19.85(2). ROLL CALL VOTE: Johnson: Yes. James: Yes. Sebastiani: Yes. Loken: Yes. Kotlowski: Yes. Unanimous. Meeting reconvened at 12:12 p.m.

MOTION by Loken/Johnson to approve all vouchers presented at today's meeting. MC/Unan.

The next scheduled regular monthly meeting will be Wednesday, December 10, 2008, at 9:00 a.m. with closed session included on the agenda.

MOTION by Loken/Kotlowski to adjourn. MC/Unan. Meeting adjourned at 12:14 p.m.

Submitted by Deputy Sheriff Shirli Suchomel, Acting Secretary
These minutes are not yet approved by Public Safety & Judiciary Committee (11/18/08)

**ADAMS COUNTY PUBLIC WORKS COMMITTEE
NOVEMBER 14, 2008, 9:00 AM
COURTHOUSE ROOM A231, FRIENDSHIP, WI 53934**

MEMBERS PRESENT: Larry Babcock, Chair
David Renner, Secretary
Florence Johnson
Dean Morgan, Vice-Chair
Mike Keckeisen

OTHERS PRESENT: Myrna Diemert, Solid Waste Director
Everett Johnson

CALL MEETING TO ORDER: The meeting of the Adams County Public Works Committee was called to order by Chair, Larry Babcock at 9:00 A.M.

WAS THE MEETING PROPERLY ANNOUNCED? YES

ROLL CALL: BABCOCK, JOHNSON, RENNER, MORGAN, KECKEISEN.

APPROVAL OF AGENDA: *Motion by Johnson, second by Morgan, to approve the Agenda as printed. All in favor. Motion carried.*

APPROVAL OF OPEN SESSION MINUTES FROM OCTOBER 8, 2008: *Motion by Renner, second by Keckeisen, to approve the Open Session minutes as presented for October 8, 2008 meeting. All in favor. Motion carried.*

PUBLIC PARTICIPATION ON AGENDA ITEMS: There was no public participation.

COMMUNICATIONS/CORRESPONDENCE/OTHER BUSINESS: Ms. Diemert presented a notice that due to public outcry, the REI Grants have been reinstated at a reduced funding level for 2009. Ms. Diemert also presented a list showing that only 33 of 1200 Responsible Units have already submitted the 2009 REI Grant application. Of these only 4 County RU's have submitted a Grant, one of which was Adams County. Much discussion was held concerning the total devastation of recycling markets. Ms. Diemert will be attending a DNR meeting in Madison on Monday to discuss the crisis.

There were no other communications, correspondence, or other business to bring before the Committee.

DISCUSS & CONSIDER INTER-DEPARTMENTAL COOPERATION: Ms. Diemert reported that calculations on having the Highway Dept. take over the Wellhouse duties show that there will not be a cost savings to the County. We will continue to work on other cooperative efforts.

FINANCIAL REPORT: Ms. Diemert presented and reviewed the October 2008 Financial Report. *Motion by Keckeisen, second by Morgan, to approve the October 2008 Financial Report as presented. All in favor. Motion carried.* Ms. Diemert also presented the October Check Summary Report, dated 11/3/08. The Committee reviewed the October Check Summary.

SITE REPORT: Ms. Diemert handed out and reviewed copies of the Site Report dated November 14, 2008 (see attached copy) and discussion was held. *Motion by Morgan, second by Johnson, to approve the Site Report as presented. All in favor. Motion carried.*

EMPLOYEE UPDATE: Ms. Diemert reported on the employee status. One driver is still off since October 2007 on a Worker's Comp injury. It is unknown when he will be back. Another had knee surgery on September 17, 2008 and will be off for a couple more weeks. An on-call person to perform the FCI Prison route has been hired and most of the drivers have signed-off that they would like to have this person take their spot on the rotation. This will save paying overtime for our regular drivers.

APPROVAL OF ANY TRAININGS OR CONFERENCES: Ms. Diemert stated that she had no training or conference requests.

PRESENTATION OF CREDIT CARD IMPLEMENTATION PROJECT: Ms. Diemert reported that a demonstration by three or four credit card companies is scheduled for November 20th and a selection for a credit card company will be made at that time.

IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS: There were no agenda items identified.

NEXT MEETING DATE AND ADJOURN: The next regular monthly meeting will be held on Monday, December 15, 2008 at 5:30 P.M. at the Landfill immediately preceding the Landfill Advisory Committee Meeting. *Motion by Johnson, second by Renner, to adjourn until the next meeting. All in favor. Motion carried.*

Meeting adjourned at 10:12 A.M.

Respectfully submitted,
Myrna Diemert, Recording Secretary

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE

SITE REPORT
November 14, 2008
Solid Waste Department

TIPPAGE REPORT: 2,683,240 lbs of garbage were brought in which is the third highest amount ever brought into the landfill for October.

There were 30 new over-the-scale customers during the month and is typical for this time of year. (Minimum of \$1800 in annual revenues if these new customers use the facility one time per month with minimum weight). Since April 1, 1998 we have had 4,111 new customers over the scale.

MEETINGS/SEMINARS/TRAININGS/CONFERENCES: Met with Health Insurance Study Committee on October 28th.

Attended the Department Head Meeting on October 9th and October 20th.

Attended the FCI Public Relations Advisory Board meeting at Oxford FCI on October 14th.

Attended the Regional Public Landfill meeting on October 7th in Monroe County.

Arranged for Master Gardeners to get bulk compost on Saturday, October 11th.

Attend the REI Grant Revocation meeting for all interested parties on October 15th at Chula Vista.

Attended County Board meeting on October 21, 2008.

Attend Department Head meeting on October 23, 2008.

Attended the Health Insurance Study Committee meeting on October 28th. Next met with Highway Dept. staff to see how the CHEMS system works and tracks inventory, depreciation, etc.

Attended the Federal Property Advisory Committee meeting on October 29th.

Attended the WCSWMA Executive Board Meeting on November 7th in Stevens Point.

Attended the Veteran's Day Safety & Wellness Training on November 11th.

Will attend the DNR Interested Parties Meeting in Madison on November 17th. This meeting is dealing with the recent market crash for all recyclables which is creating a statewide dilemma for everyone involved. Among other issues being discusses are the DNR Budget problems, E-Waste Legislation, and Fugitive Gas Emissions.

Will attend the County Board Budget meeting on November 18th.

Will attend a demonstration by Credit Card companies on November 20th.

Attended other various meetings through the month.

SITE/EQUIPMENT IMPROVEMENTS: Normal maintenance and repairs were performed during the month.

INSPECTIONS: State Fuel Tank inspection was done on 10/23/08. No violations were noted.

Received the reports for the September groundwater sampling. Results were similar to previous monitoring results and may or may not be related to the landfill since similar results were shown in wells side-gradient to the landfill.

LOSS CONTROL/SAFETY/STAFF ISSUES: Performed various daily office management and personnel duties including accident reports for minor injuries to employees. There were no other major injuries reported.

An energy audit was conducted at our facility on October 15th. No report has been received.

A capital improvement projects walk-thru was done on October 23rd with engineering companies.

A staff/safety meeting was held on October 28th. Director began the meeting with discussion on attendance and work assignments for the Wellness & Safety Veteran's Day event. Union members also voted on adjusting the workday for those who will attend the event. The Loss Control/Safety Coordinator then continued the meeting with discussion on making sure that the fuel logs are appropriately filled in so that we can read the entries clearly; Compactor Safety; Baler Safety & Policy; Combustible Dust; and Winter Driving.

Assisted the DOT and DNR in disposing of 600,000 gallons of bentonite clay slurry from the Lake Delton repair project.

Coordinated the annual maintenance of the submersible leachate tank with ITT Flygt that was performed on November 6th.

Continued to work with the FCI Warden and the employee Union to set up a proper recycling program for the inmate commissary. Will be touring the prison facility to review their existing recycling program and conduct a Recycling Business Audit at the same time.

Notified 2 property owners of the requirement to use clear bags and to recycle.

Auditors were at the landfill on November 12th to perform the preliminary 2008 audit.

Arranged for 2 employees to have random drug testing.

The monthly Hazardous Waste inspection was completed as required.

No other significant loss control/safety issues were seen this month.

***See Site Improvements section for more Loss Control/Safety Issues**

INDUSTRIAL PARK: Regular weekly maintenance continues on the wellhouse pumping system and no problems or defects were identified during these weekly inspections.

ADMINISTRATIVE PROJECTS: During the month of Oct/Nov the Director performed the following duties: Arranged shipments of tires, baled recyclables, computers, fluorescent light bulbs, corrugated, appliances, and scrap metals as needed.

Continued to coordinate new curbside and residential route customer orders. We had 94 new account customers since the last report. 72 were new customers getting roll-off containers for clean-up or construction projects. 23 were for residential/business service that adds \$7176.00 in annual revenues to the department. 4 customers cancelled service (reduction of \$1,809 annually) because they moved, or couldn't afford the services and will haul it in themselves. Many other inquiries and order changes have been received. We are currently billing \$500,000.00 annually for this service. More containers, dumpsters, signs & labels for business/residential customers as new customers sign up for the program.

Went to the Rome Drop-off site with our driver to meet with the Town officials and the drop-off site attendants to discuss how the site could be more user friendly and easier for the attendants to monitor the site.

Gave a tour of the landfill & recycling operations to the Alternative Middle School students to discuss careers in our industry. Another tour for the Alternative High School students is being scheduled.

Also gave a presentation at the High School for careers in environmental studies on October 27th.

Worked with Amy Bliss, Tomorrow's Home Foundation, to write a grant to identify, refurbish, or properly disposing of older mobile homes in Adams County.

Also worked with LaCrosse County on applying for a Pharmaceutical Collection Grant for 2009.

Met with marketing vendors and placed ads regarding various advertisements around the county.

Submitted monthly recycling report to the City of Adams as required.

Furnished hours for W-2, Probation, Parole & Huber workers and coordinated new placements.

LANDFILL CONSTRUCTION: Work continues on the preparation of the sub-base for Cell #4 as well as the clay capping of Cell #2. The leachate collection piping from the manhole on Cell #3 to the manhole on Cell #4 has been laid and was documented by Ayres. After documentation the pipe was covered. New cost estimates for 2009 were requested and received from the engineers.

ADAMS COUNTY PUBLIC WORKS COMMITTEE

THURSDAY, NOVEMBER 20, 2008, AT 9:00 A.M.
HIGHWAY DEPARTMENT CONFERENCE ROOM
1342 COUNTY ROAD "F", ADAMS, WI

MEMBERS PRESENT: Larry Babcock, Chairperson
Dean Morgan, Vice-Chairperson
David Renner, Secretary
Florence Johnson
Beverly Ward – Sitting in for Keckeisen

OTHERS PRESENT: Ronald Chamberlain ~ Highway Commissioner, Tom Boguszewski & Shannon Riley

MEMBER ABSENT: Michael Keckeisen - Excused

CALL MEETING TO ORDER: The Meeting of the Adams County Public Works Committee was called to order by Chairperson – Larry Babcock at 9:00 A.M., on Thursday, November 20, 2008.

WAS THE MEETING PROPERLY ANNOUNCED? YES

ROLL CALL: BABCOCK, MORGAN, RENNER, JOHNSON AND WARD ~ SITTING IN FOR KECKEISEN. MEMBER ABSENT: KECKEISEN – EXCUSED.

APPROVAL OF AGENDA: *Motion by Johnson to approve the Agenda as presented, second by Renner. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

APPROVAL OF MINUTES OF LAST MEETINGS (OCTOBER 10, 2008 REGULAR MONTHLY MEETING & OCTOBER 24, 2008 MEETING): *Motion by Renner to approve the Minutes as printed of the Adams County Public Works Committee Meeting for October 10, 2008 Regular Monthly Meeting and October 24, 2008 Meeting, second by Morgan. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

PUBLIC PARTICIPATION ON AGENDA ITEMS: NONE
Tom Boguszewski and Shannon Riley from Earth Tech AECOM made an informal presentation on behalf of Earth Tech AECOM.

REVIEW & ACT ON SHOP TRUCK BIDS: The following bids were received for the Shop Truck:

MID-STATE TRUCK	\$63,166.48
WI KENWORTH	\$92,300.00

Motion by Morgan to award the Shop Truck bid to Mid-State Truck for an amount of \$63,166.48, second by Renner. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.

FLEET MANAGEMENT: *Motion by Johnson to set aside the Fleet Management idea at this time, second by Renner. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**ADAMS COUNTY PUBLIC WORKS COMMITTEE MEETING
NOVEMBER 20, 2008 ~ 9:00 A.M.**

SEVEN SISTERS RADIO TOWER: *Motion by Ward to have the Highway Commissioner and Public Works Committee Chairperson negotiate the Seven Sisters Tower Lease with the State, second by Renner. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

WETLAND BANKS: Highway Commissioner Chamberlain updated the Public Works Committee on the Wetland Banks:

- The Army Corps of Engineers has said no to the Seven Sisters Site
- The River bottoms site will be reviewed with the Army Corps of Engineers during the week of December 8, 2008

REAL ESTATE ACQUISITIONS CTH "Z" (STH 21 TO CTH "F"): *Motion by Johnson to approve offering prices on Parcels: 2, 23, 24, 42, 141 & 237 as presented for the County Road "Z" Project from State Road 21 to County Road "F", second by Ward. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

APPROVAL TO ADVERTISE FOR BIDS: CTH "J" PROJECT (10TH AVENUE TO 6TH COURT): *Motion by Renner to approve advertising for bids for the County Road "J" Project from 10th Avenue to 6th Court, second by Morgan. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

APPROVAL TO ADVERTISE FOR BIDS: 6 YARD TRUCK / QUAD-AXLE TRUCK / GRADER: *Motion by Morgan to approve advertising for bids for: 6 yard truck, Quad-Axle Truck and Grader, second by Renner. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

HIGHWAY BUILDING CONCERNS:

- Highway Commissioner Chamberlain updated the Public Works Committee on leaks in the building.
- *Motion by Renner to approve Advance Janitorial for cleaning per bids received by Property Committee, second by Babcock. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*
- Highway Commissioner Chamberlain updated the Public Works Committee on HVAC odors

SURFACE TRANSPORTATION PROJECT (STP) RURAL GRANT: *Motion by Renner for the Highway Commissioner to proceed with applying for the STP Rural Grants and associated permits for:*

- *1st Priority: County Road "Z" (STH 21 to CTH "F")*
 - *2nd Priority: County Road "Z" (STH 21 to 18th Lane),*
- second by Babcock. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

REPORT ON HIGHWAY DEPARTMENT OPERATIONS:

- ✓ Attended a TDA funding symposium in Madison last week. Received a good update on the status in transportation funding issues and possibilities from both a national and a Wisconsin perspective.

**ADAMS COUNTY PUBLIC WORKS COMMITTEE MEETING
NOVEMBER 20, 2008 ~ 9:00 A.M.**

- ✓ The Property Committee reviewed bids for janitorial services including the Highway facility and awarded our services to Advance Janitorial services for a lower cost.
- ✓ Snow fence is in process of being placed on both State and County roads.
- ✓ The Department recently completed hauling boiler slag in preparation for next year's seal coat projects.
- ✓ Salt-sand is in the process of being mixed.
- ✓ The CTH J CHIP project reimbursement has been submitted to Madison.

FINANCIAL REPORT: *Motion by Morgan to approve the October 2008 Financial Report as audited, second by Renner. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

VOUCHERS: The Highway Department check summary report was presented to the Committee for review. Committee members reviewed the 10/1/08 ~ 10/31/08 Check Summary Report that is provided to the Public Works Committee by the Administrator Coordinator / Director of Finance Department.

IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS:

- Number of WCHA Conferences

ADJOURN AND NEXT MEETING DATE: *Motion by Renner, second by Ward, to adjourn until the next scheduled meeting for the Highway Department on, Thursday, December 11, 2008 at 9:00 A.M. at the Highway Department. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

Meeting adjourned at 12:05 P.M..

Respectfully submitted,

Ronald Chamberlain, Recording Secretary

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE

Resources and Recreation Committee Meeting
November 4, 2008 9:00 a.m.
Courthouse Conference Room A231

Call to Order: Meeting was called to order at 9:03 a.m. by Chairperson Dehmlow.

The meeting was properly announced.

Roll Call: Committee Members: Fran Dehmlow, Glenn Licitar, Gary Hartley, Joe Stuchlak, and Dave Renner. Others present: Fred Nickel – Director Parks/Recreation, Rita Kolstad – Parks Admin. Clerk/Bookkeeper, Darren Tolley – Petenwell Park Manager, Mark Miller – Castle Rock Park Manager, John Albert – Corporation Counsel, Barb Petkovsek – Admin. Coordinator, Jon Trautman – County Auditor, County Board Member -Bev Ward, and Interested Citizens- Shirley Hill, and Dolores Roseberry.

Approve Agenda: Motion by Stuchlak/Licitar to approve the agenda as printed. Motion carried.

Previous Minutes: Motion by Hartley/Renner to approve the October 8, 2008, minutes as printed. Motion carried.

Agenda Items:

Committee Recreation Report: None.

Correspondences: None.

Special User Requests: Motion by Renner/Stuchlak to approve the Walmart FLW Walleye League's request to hold a walleye tournament at Petenwell Park May 16, 2009, with a tournament meeting May 15, 2009, per Adams County Parks Ordinance # 6-2008. Motion carried.

Motion by Stuchlak/Licitar to deviate from the agenda to agenda number 5, tourism shows. Motion carried.

Tourism/Sports Shows: Corporation Counsel has been reviewing the issue of raffle ticket sales in and out of state. Out of state raffle sales need to be further reviewed. The County Auditor said the proposed raffle reporting procedure(s) are sufficient to meet their specifications. Motion by Renner/Stuchlak to approve the proposed 2008-2009 tourism shows and tourism budget pending Corporation Counsel's findings and County Board approval. Committee will meet following the Nov. 18, 2008, County Board meeting to further discuss and possibly act on attending sports/tourism shows and raffle sales. Motion carried.

Public Participation: None.

User Fees: A user fee chart was distributed to the Committee w/previous and proposed 2009 Adams County Parks user fees. Discussion followed. Motion by Stuchlak/Hartley to approve the proposed 2009 park user fees to include a free weekend for camping and day users be scheduled for 2009 at the county parks for Adams County residents. Free camping will be on a first come first serve basis. Motion carried.

Monthly Camper Late Payment Fee Implementation: Policy will be developed by Director to be reviewed by Committee at December Committee meeting.

Trails Report: Coordinator reported County ATV trail closed Nov. 2. Director to contact Mr. Jefferson regarding the State Aid Agreement with the DNR on the proposed trail segment on Jefferson's property.

Employee Status: Pat Zweifel and Lisa Baumgartner are currently laid off and other employees will be going on reduced hours.

Outlying Parks: Closed for the season from November 1 to April 15 annually. User fees are not collected off-season for outlying parks.

Expense Check Summary Report: Reviewed by Committee.

Revenue Report: Reviewed by Committee.

Future Agenda Items: Campground Management Directive.

Next Meeting Date: November 18, 2008, immediately following County Board Meeting, Courthouse Conference Room A231. December 1, 9:00 a.m., Courthouse Conference Room A231, for the regular monthly meeting.

Adjourn: Motion by Stuchlak/Hartley to adjourn at 12:30 p.m. Motion carried.

Submitted by,



Glenn Licitar

Committee Secretary

Resources and Recreation Committee Meeting
November 18, 2008
Courthouse Conference Room A231

Call to Order: Meeting was called to order at 2:15 p.m., by Chairperson Dehmlow.

The meeting was properly announced.

Roll Call: Committee Members –Fran Dehmlow, Dave Renner, Glenn Licitar, Gary Hartley, and Joe Stuchlak. Others: Fred Nickel – Parks Director, Barb Petkovsek-Admin. Coord., John Albert – Corporation Counsel, Cindy Phillippi – County Clerk, Joyce Kirsenlohr – County Board Member, Al Sebastiani – County Board Chairman, Daric Smith and Mike Lake – Chamber of Commerce Representatives, and Rita Kolstad – Parks Clerk/Bookkeeper.

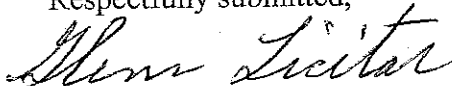
Motion by Stuchlak/Hartley to approve the agenda as printed. Motion carried.

Tourism:

Dehmlow reported Corporation Counsel's findings indicated it is illegal to sell raffle tickets out of state with a Wisconsin raffle license. Director reported having cancelled all out of state shows yesterday and the County will receive approximately 90% of the booth fee registrations back. Discussion followed on the feasibility to continue the tourism promotion in Wisconsin. Director distributed a list and cost/revenue estimate of 5 in state tourism shows that have been scheduled and/or paid for already for 2009. Mr. Lake and Mr. Smith expressed their concerns regarding the revenue loss for the County by discontinuing tourism promotion. **Motion by Stuchlak/Hartley to approve attending and continuing the winter raffle at the 5 proposed in state tourism shows. Director to review any possible additional in state shows with Committee for approval. Motion carried.** Tourism promotional program will be reevaluated in May for 2010.

Motion by Stuchlak/Renner to adjourn at 3:25 p.m. Motion carried.

Respectfully submitted,



Glenn Licitar
Secretary

Minutes prepared by Rita Kolstad, Parks Clerk/Bookkeeper.
These minutes have not been approved by the Resource and Recreation Committee.

Resources and Recreation Committee Meeting
December 1, 2008 9:00 a.m.
Courthouse Conference Room A231

Call to Order: Meeting was called to order at 9:03 a.m. by Vice Chairperson Renner.

The meeting was properly announced.

Roll Call: Committee Members: Glenn Licitar, Gary Hartley, Joe Stuchlak, Dave Renner, and Fran Dehmlow at 9:15. Others present: Fred Nickel – Director Parks/Recreation, Rita Kolstad – Parks Admin. Clerk/Bookkeeper, Darren Tolley – Petenwell Park Manager, and Mark Miller – Castle Rock Park Manager.

Approve Agenda: Motion by Stuchlak/Hartley to approve the agenda as printed. Motion carried.

Previous Minutes: Motion by Licitar/Stuchlak to approve the November 4 & 18, 2008, minutes as printed. Motion carried.

Agenda Items:

Committee Recreation Report: None.

Correspondences: None.

Special User Requests: None.

Public Participation: None.

Tourism/Sports Shows: No changes.

Administrative Directive on Campgrounds Management: Committee reviewed the Department's management directives utilized to implement policies adopted by the Committee. Revisions will be implemented effective April 15, 2009. Motion by Stuchlak/Hartley to forward revised directive to Corporation Counsel for review and bring back to Committee for approval. Motion carried.

Monthly Camper Late Payment Fee Implementation: Proposed policy was reviewed for revisions. Motion by Stuchlak/Hartley to forward revised camper late fee policy to Corporation Counsel for review and bring back to Committee for approval. Motion carried.

Trails Report: Coordinator reported ATV trails are closed for the season. Road routes remain open year round. Snowmobile trails open December 15, 2008, due to the late hunting season. Coordinator will be meeting with Wood Co. Parks Director and Snowmobile Club Rep(s) to discuss the possibility of Wood County turning over approximately 10 miles of State funded trail to Adams County that is located north of Adams County. The DNR will then re-allocate funds to Adams County for that trail segment if all parties involved are in agreement.

Employee Status: Most seasonal employees are laid off now. Castle Rock Park Manager's 6 months probationary period will be over soon and Director will be making his recommendation to the Committee.

Outlying Parks: Outlying Caretaker is laid off now. The Fair Board is allowing the Parks Department to store equipment at the Fairgrounds. In appreciation the Parks Department is offering to mow the fairgrounds one time in early spring.

Expense Check Summary Report: Reviewed by Committee.

Revenue Report: Reviewed by Committee.

Future Agenda Items: Campground Management Directive and Late Camping Fee Policy.

Next Meeting Date: January 13, 9:00 a.m., A231.

Adjourn: Motion by Licitar/Stuchlak to adjourn at 10:38 a.m. Motion carried.

Submitted by,

Glenn Licitar
Committee Secretary

Minutes prepared by Rita Kolstad, Parks Clerk/Bookkeeper.
These minutes have not been approved by the Resource and Recreation Committee

MINUTES
SCLS BOARD OF TRUSTEES
November 10, 2008 12:15 p.m.
SCLS Administration

Present: R. Barden, C. Chapman, F. Cherney, M. Cole, E. DeSmidt, M. Furgal, J. Hanson, J. Harrington, T. Iaccarino, B. Keen, T. Kriegl, T. McIlroy, S. Martin, N. Nelson, H. O'Donnell, G. Poulson, J. Pugh, L. Schmidt, P. Townsend,

Also Present: H. Moe, P. Davis, Paul Nelson

Absent: J. Morre

Excused: L. Davis-Brown, J. Healy-Plotkin, J. Kreten, P. Westby

Call to Order: F. Cherney, Chair, called the meeting to order at 12:15 p.m.

- a. Introduction of guests/visitors and new board members: Maya Cole, the newly appointed Dane County representative, was introduced as well as Paul Nelson, former director of Middleton Public Library.
- b. Changes/additions to the agenda: None
- c. Requests to address the board: None

Minutes: R. Barden moved approval of the October 13, 2008 minutes. P. Townsend seconded. Motion carried.

Bills for Payment/Financial Statements: S. Martin reviewed the bills for payment in the amount of \$473,496.96 and moved approval. J. Hanson seconded. Motion carried.

President's Report:

Francis noted the new videoconference equipment is up and running. He also noted the election of officers will occur in January. J. Hanson, P. Townsend, and T. Iaccarino volunteered to be on the election committee.

Wisconsin Library Association 2009 Legislative Agenda: Paul Nelson discussed the three handouts he distributed: DPI Budget Initiatives for Libraries; WLA Legislative Priorities for 2009; and Wisconsin Public Libraries: Economic benefits in tough economic times. He suggested that each board member write a letter to Governor Doyle supporting State Superintendent Burmaster's budget request as well as a letter to their recently appointed/re-appointed candidate for Assembly and Senate congratulating them on their position and also thanking them.

Bylaws - Discussion and action on revisions: G. Poulson discussed the changes to the bylaws. On behalf of the Bylaws Committee G. Poulson moved adoption of the proposed and amended bylaws. J. Pugh seconded. Motion carried.

Facilities: J. Hanson noted the committee met with Tim Ridders of Siegel-Gallagher and discussed space needs. The goal is to have a contract signed by April. The lease for Administration expires December 2009.

SCLS Foundation Report: Phyllis noted about 25 people attended the joint meeting of the SCLS Foundation Board and library members of the Foundation on October 15th. A policy was passed regarding the distribution of funds to member libraries. The committee will meet again in January and is working on a letter for solicitations of donations for the end of the year.

Circulation and ILL Statistics: No report.

System Director's Report:

The Cottage Grove referendum vote did not pass. The Fitchburg advisory to build the library passed but the question about operating funds did not.

The LaValle Public Library is considering a couple of options for reopening their library. If the village hall moves to a new location, the library may stay where it is and expand into the rest of the building or the library and village hall may move to a new location together using FEMA funds and the sale of the current building.

Rock Springs had a MOE (Maintenance of Effort) inquiry and has some building plans.

The Sequoya Branch opening has been delayed because the lights have not arrived. (Gary Poulson, co-chair of the Sequoya Branch fundraising committee, noted that 1.2 million was raised, which exceeded their goal). The Brodhead library project is moving along and they expect to open their new building in the Spring. Black Earth celebrated the 100th anniversary of the library.

The LSTA grant decisions for 2009 are not final yet, but it looks like SCLS will receive the delivery, technology, literacy, medical information training, planning, accessibility and wireless grants.

LINK has agreed to pursue the open source software product. They approved a plan to pursue Koha with a support contract with LibLime. Two committees, led by our staff, are working out the details. The contract committee is working to define terms and cost and will meet November 14. The implementation committee is working to define the core functionality we need on day one and what will need to be developed in phases. There is an issue with acquisitions development and we are looking at development costs and alternatives.

The Delivery Advisory Committee met and there was good discussion with member libraries regarding balancing costs vs. service and how and by whom those decisions will be made. All agreed that the most important goal is to maintain a viable delivery service and that compromises will have to be made, especially if/when fuel prices increase again. Many alternatives about controlling volume were discussed, and the functionality needed to make transit as efficient as possible will be required in the new system. Once a year,

delivery will solicit suggestions from libraries for changes in routes and delivery times, but can not guarantee they can be accommodated. The issue of keeping new items at the home library longer will be discussed by a LINK subcommittee.

The WLA conference awards banquet was a nice event with Bob Blitzke receiving the Special Services Award, which amounted to a lifetime achievement. Carol Chapman introduced the recipient of the Trustee of the Year award. The book cart drill team from Baraboo took the honors in that competition with a salute to SCLS delivery. The video can be viewed at <http://wlaweb.blogspot.com/>

Shawn Brommer, YS/Outreach Coordinator, and Phyllis made a visit to MG&E to discuss a grant for the funding of learning materials to expand the integration of math and science literacy into library programs. MG&E requested an abstract and Shawn is preparing it for them.

The Dane County budget amendment to increase funding for libraries will be considered in the next few days.

The Board/staff potluck will be December 8th prior to the next board meeting.

The new videoconferencing equipment is here and the quality should be better. There is the potential for it to get much better if PCPL gets a fiber connection, which may happen next year.

We determined the square footage needed for a new facility is between 9,000 and 11,000 sq. ft.. Based on that number, Siegel-Gallagher provided us with a listing of 60 potential properties. Almost all of the facilities within our price range were "checked out" via drive-by. The facilities that looked desirable will be visited on 11/20/08.

Our technology planning process is moving ahead. A list of staff strategies has been developed. They include specific behaviors to support our mission and principles, which could also be labeled as principles of customer service. During this process, it was discovered that not all of the staff was as familiar with our existing principles and mission as we would like, so we will be reviewing these documents annually at a staff meeting and include them in our handbook. A concern among staff is that the strategies would incur unrealistic expectations, especially if the libraries don't meet us halfway. A two-pronged approach was suggested to deal with this concern, which includes the development of library responsibilities and project management. Other processes will be developed to examine LINK governance, SCLS governance, LINK funding, SCLS technology services, and SCLS project management.

One of the things the libraries expressed in the technology planning survey was a desire for more communication about technology. Although we already have a technology blog named "Wicked Cool", which focuses on tips, we are going to roll that blog into a more extensive one that will include updates on SCLS technology services as well as technology updates in the library and consumer world. Automation and Administration

staff are participating in the writing and working together on guidelines.

The SCLS libraries eligible for the Gates grant are: Adams, Nekoosa, McMillan, Monona, Portage County Central and the Plover Branch, Madison Central, Lakeview Branch, Monroe Street Branch, and the South Madison Branch. An inventory tool needs to be run on each computer before year end and Dan Jacobson is coordinating this process.

After discussing our ideas regarding the in-house payroll process, we will not be making as many changes as we anticipated because there are specific unique issues – particularly with Delivery – that make some changes difficult. Grobe has been notified of our decision to move payroll in-house.

The employee handbook is being reviewed for updates in 2009. We will be incorporating suggestions from the board/staff/lawyer which will provide clarification and inclusion of information, but no policy changes. It will be presented to the Personnel Committee in December or January.

There has been much interest in gadgets and training. Jean Anderson gave a presentation to the Marshall Community Library Friends group and the director was very pleased. A PlayDate was also recorded, which discussed the adoption of gadgets and their impact on libraries.

Information Sharing:

Janet Pugh noted she attended WLA and commended Cheryl, Shawn, Jean, and Mark for their hard work and effort in the smoothly run program.

Tom Kriegl distributed handouts regarding the Sauk County Capital Improvement Project and the Sheriff's Department and Jail cost.

Public Library Advisory Committee (PLAC) Report:

Multitype Advisory Committee (MALC) Report:

LINK Report:

Agenda and Minutes for the above committees can be found on the web at:

<http://www.scls.info/committees/index.html>

Other Business:

a. Email list for Board/sending agendas electronically. Due to time constraints the topic was tabled until the next meeting.

Meeting adjourned at 1:37 p.m.

System Director's Report November 2008

As I write, the sun is shining on the first snow of the season, three days before Thanksgiving. Though the economic news and state budget projections have been uniformly bleak, we have much to be thankful for this year.

Shawn Brommer, SCLS Youth Services & Outreach Coordinator, and her husband Kevin just got word that their daughter, Ivy, will be arriving from South Korea in two days. Shawn will be on family leave starting tomorrow and returning to work Feb. 23.

The new Sequoya branch of Madison Public Library opened last week, and MPL Director Barb Dimick said SCLS staff were "extremely helpful during the entire Sequoya project." Jane Roughen, Madison Branch Coordinator, called to thank us for all the help SCLS staff, especially Automation and Delivery, gave to make the transition to the new building a success. Many, many people deserve thanks for the completion of this project, but it is nice to know that the work of our staff was noticed and appreciated. The official open house celebration will be on Monday, Dec. 8, from 4:30 to 6:00 P.M.

The New Glarus Public Library had overwhelming citizen support at the village budget hearing last week where a plan to charge the library rent was defeated. If the measure had passed, the library would have failed to meet the maintenance of effort funding requirement to maintain System membership. The amendment that was pending on the date of our last Board meeting to restore funding to libraries in Dane County also passed.

We received an announcement this morning that our first public library system state aid payment for 2009 has been sent. The amount being paid is 75 percent of the total due, with the second payment expected in April 2009.

Last week we marked the passing of our long-time colleague and friend Peg Hilliker, Director of the Lodi Woman's Club Public Library. She brought energy, enthusiasm and fun to everything she did. We will miss her, but I am thankful for all the laughs we had together.

By the time of our next meeting we should know the names of the new directors in Oregon and Poynette.

We look forward to sharing our annual holiday luncheon. And I'll see you on the 8th!

Phyllis

SOUTH CENTRAL LIBRARY SYSTEM
Circulation and ILL Statistics

October 2008

	*2007	2007	**2007	2007 Annual	Same Mo. Current	Mo. ILL	Mo. ILL	YTD
	Population	Circulation	Collection	Expenditures	Circ. 2007	Mo. Current	Borrowed	Loaned
ADAMS								
Adams Cty	18,459	88,602	33,598	323,676	8,147	9,511	2,728	3,559
Rome	3,160	26,594	17,838	132,645	2,299	2,104	116	-
TOTAL	21,619	115,196	51,436	456,321	10,446	11,615	2,844	3,559
COLUMBIA								
Cambria	778	20,787	8,790	103,198	1,708	2,077	1,114	875
Columbus	4,844	96,462	43,865	293,666	8,670	9,837	2,434	4,538
Lodi	3,006	96,846	30,619	258,097	8,408	8,372	3,241	2,693
Pardeeville	2,098	42,380	24,483	135,805	3,733	4,127	1,867	2,048
Portage	10,070	223,200	64,546	521,147	19,961	20,040	6,493	5,238
Poynette	2,520	57,516	20,467	129,810	4,887	4,718	1,919	2,069
Rio	986	33,649	26,594	134,482	3,388	2,992	90	-
Wis. Dells	5,208	84,979	40,276	406,082	7,630	8,912	2,965	3,127
Wycocena	729	7,840	8,982	55,100	872	1,332	685	754
Other Cty	27,762			462,500				
TOTAL	58,001	663,659	268,622	2,499,887	59,257	62,407	20,808	21,342
DANE								
Belleville	2,210	68,124	30,078	219,264	5,508	6,925	2,532	3,231
Black Earth	1,347	41,945	22,176	111,520	3,267	3,319	1,351	2,243
Cambridge	1,261	55,096	26,905	136,412	4,218	4,864	1,881	2,063
Cross Plains	3,492	92,811	40,295	314,829	8,138	7,958	2,183	4,298
Deerfield	2,226	56,317	22,790	150,334	5,338	5,272	2,661	2,550
DeForest	8,414	375,944	86,733	670,082	29,775	32,106	7,484	9,794
Marshall	3,689	54,949	32,185	185,802	4,482	4,933	1,645	3,469
Mazomanie	1,606	39,304	19,979	103,636	3,309	3,188	1,561	1,820
McFarland	7,336	199,713	58,030	444,480	16,365	16,240	4,570	8,892
Middleton	16,960	716,348	109,310	1,514,055	60,838	63,378	17,050	16,860
Monona	8,148	248,307	72,761	622,247	21,008	24,083	6,495	7,603
Mt. Horeb	6,652	213,894	51,212	558,970	17,488	17,415	6,501	6,097
Oregon	8,721	271,934	61,366	553,237	23,870	25,751	8,591	6,258
Stoughton	12,800	274,010	68,585	720,995	22,541	22,846	8,029	6,009
Sun Prairie	25,730	495,715	105,131	1,454,822	43,630	48,277	11,836	11,816
Verona	10,125	499,380	77,103	841,770	43,903	44,614	12,456	9,979
Waunakee	11,010	242,563	74,033	597,678	20,424	22,019	6,243	7,331
Madison	224,810	4,628,191	931,836	12,652,349	399,731	370,222	69,894	42,263
DCLS	112,376	174,281	50,535	3,942,868	15,084	15,863	2,694	6,041
TOTAL	468,913	8,748,826	1,941,043	25,795,350	748,917	739,273	175,657	158,617
SUB TOTAL	548,533	9,527,681	2,261,101	28,751,558	818,620	813,295	199,309	183,518

	*2007	2007	**2007	2007 Annual	Same Mo.	Current	Mo. ILL	Mo. ILL	YTD
	Population	Circulation	Collection	Expenditures	Circ. 2007	Mo. Circ.	Borrowed	Loaned	Circ. 2008
GREEN									
Albany	2,178	40,174	16,407	76,653	3,080	3,600	252	-	31,732
Broadhead	3,215	67,375	49,407	175,613	6,316	5,716	942	4,300	54,905
Monroe	15,290	228,066	92,191	786,130	20,183	18,671	4,947	7,523	189,810
Monticello	1,172	65,092	40,719	120,203		no report			
New Glarus	2,107	78,633	29,933	229,203	6,392	7,077	2,717	5,470	68,415
Other City	12,014			295,588					
TOTAL	35,976	479,340	228,657	1,683,390	35,971	35,064	8,858	17,293	344,862
PORTAGE									
Amherst	1,051	18,805	22,651	35,033		no report			82
Portage City	68,908	468,297	144,300	1,715,901	39,846	40,209	565	88	414,006
TOTAL	69,959	487,102	166,951	1,750,934	39,846	40,209	565	88	414,088
SAUK									
Baraboo	11,710	249,324	70,919	755,713	22,553	21,755	7,458	5,960	210,889
LaVale	324	5,291	6,277	21,597	481	-	-	4	2,522
N. Freedom	628	12,484	6,361	28,954	1,139	1844	894	821	14,363
Plain	791	34,351	14,121	102,527	3,213	2,742	1,301	1,412	24,202
Prairie du Sac	3,656	113,580	46,565	297,020	11,725	11,654	3,947	4,484	116,269
Reedsburg	9,028	259,009	81,524	567,463	23,734	21,685	5,286	9,295	222,503
Rock Springs	406	109,211	7396	41916	1,000	4	4	178	5,350
Sauk City	3,302	121,743	44,815	292,024	11,003	11,522	3,786	3,603	111,109
Spring Green	1,508	84,717	30,510	190,820	7,768	8,180	3,117	2,689	80,047
Other City	26,458			790,591					
TOTAL	57,811	891,420	308,488	3,088,625	82,616	79,386	25,793	28,446	787,254
WOOD									
Arpin	828	8,682	14,110	23,529					
Marshfield	21,238	411,890	136,547	1,373,754	34,267	36,894	91	95	298,036
Nekoosa	2,610	37,866	43,416	147,224	3,577	2,840	103	1	51,665
Pittsville	891	28,761	17,943	55,158	2,270	2,628	48	-	25,425
Vesper	532	8,106	13,467	27,535	667	748	25	-	7,828
Wis. Rapids	18,500	416,871	112,298	1,423,479	36,844	41,678	8,234	9,927	415,034
Other City	34,778			643,713					
TOTAL	79,377	912,176	337,781	3,694,392	77,625				797,988
SUB TOTAL	243,123	2,770,038	1,041,877	10,217,341	236,058	154,659	35,216	45,827	2,344,192
GRAND TOTAL	791,656	12,297,719	3,302,978	38,968,899	1,054,678	967,954	234,525	229,345	10,720,737

*Based on DOA Official Population Estimates 1/01/07 and includes all those individuals who pay library taxes directly to the indicated community

**Collection includes books, serials, audio, film, video, and other materials such as software, art prints, and toys.

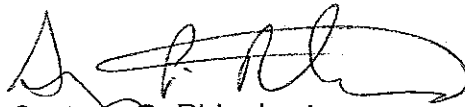
ADAMS COUNTY SURVEYOR'S OFFICE
GREGORY P. RHINEHART, COUNTY SURVEYOR
(608)-339-4226 (608)-339-3808
P.O. BOX 187 -- FRIENDSHIP, WI 53934

ADAMS COUNTY SURVEYOR'S REPORT # 422
December 3, 2008
Report for the month of November, 2008

The 2008 Government Corner Maintenance Program was completed during November except for the north quarter corner of Section 25 -18-4E which is on an island in the creek bottom along Castle Rock Lake . This corner will be finished after freeze up. This year's project which included the portions of Big Flats and Preston that were burned and had many missing bearing trees. Three corners were completely gone and had to be replaced by surveying from adjacent corners and/or surveys in the area.

I am continuing with the duties of my office and responding to inquiries from the public and county personnel.

Respectfully Submitted;

A handwritten signature in black ink, appearing to read 'Gregory P. Rhinehart', written over a horizontal line.

Gregory P. Rhinehart,
Adams County Surveyor

ADAMS COUNTY SURVEYOR'S OFFICE
GREGORY P. RHINEHART, COUNTY SURVEYOR
P.O. BOX 187, FRIENDSHIP, WI 53934
(608) 339-4226

SUMMARY OF ACCOUNTS 2008

	<u>RETAINER</u>	<u>PROJECTS</u>	<u>MISCELLANEOUS</u>
Budget	\$3,600.00	\$21,900.00	\$ 500.00
JANUARY	300.00		75.00
Balance	\$3,300.00	\$21,900.00	\$ 425.00
FEBRUARY	300.00	13,786.00	
Balance	\$3,000.00	\$ 8,114.00	\$ 425.00
MARCH	300.00		
Balance	\$2,700.00	\$ 8,114.00	\$ 425.00
APRIL	300.00		
Balance	\$2,400.00	\$ 8,114.00	\$ 425.00
MAY	300.00		
Balance	\$2,100.00	\$ 8,114.00	\$ 425.00
JUNE	300.00		
Balance	\$1,800.00	\$ 8,114.00	\$ 425.00
JULY	300.00	3,030.25	
Balance	\$1,500.00	\$ 5,083.75	\$ 425.00
AUGUST	300.00		
Balance	\$1,200.00	\$ 5,083.75	\$ 425.00
SEPTEMBER	300.00		
Balance	\$ 900.00	\$ 5,083.75	\$ 425.00
OCTOBER	300.00		
Balance	\$ 600.00	\$ 5,083.75	\$ 425.00
NOVEMBER	300.00	\$ 4,900.00	
Balance	\$ 300.00	\$ 183.75	\$ 425.00

DECEMBER

GrandTotal \$